



Kewstoke Parish Council

“Here to protect the Rural Character and Environment of the Village and to promote Kewstoke as a pleasant place to live”

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Chairman Councillor J.MacDonald

Minutes of the Kewstoke Parish Council meeting held on Monday 7th April 2025, which commenced at 7 pm.

Present:- Cllrs, K.Harper, T.Morris, J.MacDonald (Chairman), R.Adams (Part), K.Jenkins, T.Horry,G. Vearncombe, R. Cunningham, & A.Clapp, N,Whyte & S.Baxter.

In attendance

Parish Clerk

M.Hardwick

Unitary Members

There were no Unitary members in attendance

Public Participation

There were no members of the Public in attendance.

.1.Opening of the meeting

The meeting opened at 7pm

2. Apologies for absence

N.Richards **Liaison Officer**

Cllr L,Pilgrim **Unitary Member**

Cllr M,Williams **Unitary Member**

3. Declaration of Interests

There were no declarations of Interest

4. Adoption of the minutes of the Parish Council meeting of 3rd March 2025

Proposed Cllr Vearncombe

Seconded Cllr Cunningham

The Chairman called for a show of hands by the Councillors in attendance at the meeting on 3rd March 2025 to indicate their support for the adoption. This was indicated unanimously.

Agreed Unanimously

5. O/S Actions/Updates from previous meeting.

Document Storage

It was agreed to set up a steering group to look at scanning and indexing documents relating to the Parish Council and the Local History Group.

Due to illness the Steering Group was unable to meet, this is to be rearranged.

Action: - Cllr Baxter, Cllr Horry, & Cllr Jenkins.

A report with a recommendation has been produced. This will become an agenda item for debate subject to a review of whether the current cupboard area can be made fireproof and the current supporting floor accessed for suitability.

Action; - Cllr Morris ongoing

Birnbeck Pier

The Mayor Cllr John Crockford-Hawley who is also a local Historian and Trustee of Birnbeck Pier and sits on the redevelopment committee has agreed to come and undertake a presentation. It was agreed to invite the Mayor to one of the next Parish Council meetings with a 30 min slot made available.

The Clerk had emailed Cllr Williams with some proposed dates requesting that this be arranged.

Action: - Cllr Williams ongoing. This was anticipated to be prior to the next Parish Council Meeting 7th April 2025. – Ongoing

Village Green

Cllr Morris confirmed he is to purchase a replacement gate post and arrange installation as agreed. .

Action: - Cllr Morris & Cllr Harper- ongoing

Flooding Lower Norton Lane

Cllr Williams referred to the ongoing discussions with North Somerset Council relating to the flooding issues in Lower Norton lane. A site visit is being arranged.

Cllr Williams also agreed to contact Cllr Bell who had also been involved in discussions.

Action; - Cllr Williams Ongoing

North Somerset Council Additional Housing Consultation

North Somerset Council has launched a public consultation in respect of additional housing sites to be considered for inclusion in the emerging local plan,

It was understood Cllr Horry and the Clerk would be attending a drop in event to understand more of the proposals.

A working group is to be set up to receive feedback from Cllr Horry and establish the Parish Councils response. A suggested date for this working group to meet is Tuesday 11th March 7pm at the Village Hall.

The working group is to consist of Cllr Horry, Cllr Vearncombe, Cllr MacDonald, Cllr Adams and the Clerk.

The Clerk was requested to contact Cllr Horry to confirm his attendance at the drop in session.

Action: - Parish Clerk

The Chairman read out the Parish Councils response which mainly concentrated on the belief that Kewstoke had been incorrectly classified with regards to its proximity to higher order settlements.

Cllr Horry requested that the Clerk Contact North Somerset Council to clarify the position regarding Parish and Settlement boundaries.

Action; - Clerk

Occupancy of the Dunes

The Clerk confirmed that a Land Agent is being sought to discuss the preparation of an implementation plan to put forward to the RPA (Regional Payment Agency.)

Action: - Parish Clerk- ongoing

6. Police Beat Report

There was no beat report for March

7. Unitary Members Report

In the absence of any unitary members the Chairman read out a report from Cllr Pilgrim.

Bike Track

It was confirmed that users are keeping to what was agreed when they met with North Somerset Council last year.

Crookes Lane Parking Issues

Ongoing

Action: - Cllr Pilgrim

Local Plan

Details were confirmed X ref Section 5 , North Somerset Council Additional Housing Consultation.

8. Other Issues

Memorial Bench replacement

The Clerk confirmed that two new benches had been ordered with one delivered and one awaiting delivery. It was agreed that Cllr Adams and Cllr Morris would liaise on a suitable date for installation once the second bench had been delivered.

Action; - Cllr Adams & Cllr Morris

Date of Policy & Finance Meeting

This was confirmed as 16th April 7pm in Village Hall

Date of Annual Parish Meeting

It was agreed that the Clerk should liaise with the Booking Officer for the Village Hall to obtain suitable dates.

It was further agreed that the meeting should, in addition to being published on the Notice boards, be publicised on the village Face Book site.

9. Clerks Report

1. Public Place Protection Order

The Clerk reported that the PPPO that was requested last May by the Parish Council had, due to lack of resources, not been progressed by North Somerset Council.

Action; - Clerk to follow up

2. Conflict of Interest with BDO LLP (External Auditors)

The Clerk reported that the External Auditors had requested completion and submission of a form confirming if there were any Councillors who had a conflict of interest with the audit company BDO LLP. It was agreed that there were no conflicts of Interest and the form was duly signed by Cllr MacDonald (Chairman).

3. Meeting with Waste and Cleaning Manager North Somerset Council

The Clerk referenced a meeting with himself, Cllr Harper and the NSC Waste and Cleansing Manager to clarify the position regarding removal of waste bins in and around the Village.

It was confirmed that only one bin in Myrtle Tree Crescent was to be removed. It was requested that the clerk place a notice on the bin to inform residents of its removal.

Action; - The Clerk

4. Meeting with member of the Public.

The Clerk also referred to a meeting with a member of the Public who offered to supply bulbs and trees in and around the Village in memory of his father,

A written proposal was requested to review.

Defibrillator in Royal Oak Stores (Pink Shop)

Cllr Clapp confirmed that work was underway to find a suitable location for a defibrillator to be housed in the "Pink Shop".

The Clerk confirmed that it appeared new pads and a back up battery were required which was thought to be in the region of £280.

It was proposed that these items were to be purchased

Proposed Cllr Cunningham

Seconded Cllr Vearncombe

This was agreed unanimously.

It was further agreed that the Clerk and Cllr Clapp meet to progress.

Action: - Cllr Clapp & the Clerk

6. Picnic Village Green

The Clerk referred to a request from a resident to hold a picnic on the Village Green. This was agreed.

Action:- Parish Clerk

9.Financial Update

Payments for March have been approved outside of this meeting to allow payment in the appropriate calendar month. See below.

Payments for Approval March 2025

| | |
|-----------------------------|------------------|
| Salaries and Reimbursements | £3,495.97 |
| HM Revenue and Customs | £426.65 |
| Weston support Services | £206.30 |
| Nisbets | £37.89 |
| Parsons Farm supplies | £77.76 |
| Kewstoke Village Hall | £180.00 |
| K.Harper reimbursement | £33.15 |
| Total | £4,457.72 |

Additional Payments for February paid by DD

| | |
|-----------------|---------|
| Water2Business | £13.00 |
| Water2 Business | £95.00 |
| British Gas | £31.58 |
| SSE | £409.63 |
| ICO | £47.00 |
| ASL | £65.34 |
| Service Charge | £6.00 |

The Clerk also reported that he had been notified by Weston Town Council that the cost of Dog Bin Collection is to rise by £2.52 per collection, adding a further £1,179 to the annual cost of collection.

10. **Councillors Report**

Cllr Vearncombe

Cllr Vearncombe confirmed that he and Cllr Morris planned to paint the finger posts after the Easter Weekend.

Action; - Cllr Morris & Cllr Vearncombe

Cllr Cunningham

Cllr Cunningham confirmed that the book swap operating in the telephone kiosk was proving to be a great success.

Cllr Cunningham also requested the Clerk contact North Somerset Council Highways Department concerning a residual hole in the road opposite Owls Crest resulting from some recent work by the utilities to mend a leak.

Action:- Parish Clerk

Cllr Horry

Cllr Horry reported that the Toll Road was in a particular poor state of repair with numerous Pot Holes.

Action: - Parish Clerk

Cllr Adams

Cllr Adams reported that a sign had appeared on the Footpath/Bridlepath between Ebdon and Collum Lane indicating that it was closed. It was requested that the Clerk Contact North Somerset Council to enquire if the sign had been instigated by them.

Action: - The Clerk

Meeting closed at 8.02pm

11. Date of next meeting Tuesday 6th May 2025. (Parish Council AGM)

