



## Kewstoke Parish Council

“Here to protect the Rural Character and Environment of the Village and to promote Kewstoke as a pleasant place to live”

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**Chairman Councillor J.MacDonald**

Minutes of the of the Kewstoke Parish Council meeting held on Monday 2<sup>nd</sup> November 2020, which commenced at 7.03 pm.

**Present:-** Cllrs R. Adams, T Morris (Vice Chairman) , R.Cunningham, J.MacDonald, (Chairman) K.Harper, G.Vearncombe, K.Jenkins,

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### **In attendance**

#### **Parish Clerk**

M.Hardwick

#### **Unitary Member**

Cllr Pilgrim

#### **Public Participation**

None

### **1. Opening of the meeting**

The meeting opened at 7.03 pm.

## **2. Apologies for absence**

Cllr Horry

Cllr Willis     Unitary Member

N.Richards    Liaison Officer

Cllr Buckley

Cllr Bates

Cllr Whyte

## **3. Declaration of interests**

None

## **4. Adoption of the minutes of a meeting of the Council members of 5<sup>th</sup> October 2020**

The Chairman called by a show of hands whether the Councillors could indicate their support for the adoption. This was indicated unanimously.

Proposed Cllr Vearncombe

Seconded Cllr Morris

Agreed Unanimously

## **5. Actions from previous meeting.**

### **20 mph sign on Kewstoke Road in dangerous condition.**

Temporary repair made by NSDC – Situation to be monitored - ongoing

### **Set up of email addresses for Councillors**

A number of Councillors still required assistance in setting up their tablets and were requested to liaise with Cllr Buckley.

**Action:** - Cllr.Buckley-*ongoing*

### **Large Crack in retaining wall**

Cllr Vearncombe reported that a large crack had appeared in a retaining wall between the highway and the allotments and was need of some urgent repair.

**Situation to be monitored-** Awaiting repair by NSDC - *Ongoing*

In addition Cllr Morris confirmed that a number of trees adjacent to a further allotment wall are to be cut down with the Council meeting half of the cost with the Landowner. Once the trees had been cut down the extent of any damage to this wall could be assessed.

**Action:** - Cllr Morris - awaiting felling of the trees.

### **Verge Cutting**

Cllr Vearncombe also requested that he be contacted when the next verge cutting was going to take place so he could assist the contractor with any traffic management required. This was expected to be around the beginning of November.

**Action:** - Cllr Adams- ongoing

### **6. Police Beat Report**

No response received from Police and Crime Commissionaire

**Action:** - Cllr Pilgrim to chase

### **7. Unitary Members report**

#### **Cllr Pilgrim reported**

1. That the grant from NSDC in respect of the Church had been agreed and was progressing.
2. A response regarding the purchase and use of Traffic Cones by the Parish Council was still awaited.
3. A response regarding the outstanding items in respect of the amended Traffic Restriction Order had been received. ( The Chairman read out the email to the meeting : – See attached)
4. Monks Hill which had been due to be shut down whilst essential repairs were undertaken by Wessex Water had managed to be kept open, much to the relief of residents.

Cllr Adams confirmed a proposed Temporary Prohibition of Vehicles order in respect of a further closure of Monks Hill was to come in force on 16/11/2020.

5. No further update on planning application 18/83275/FUL Land off Sand Road had been received.
6. Work on providing a solution to the use of the Car Park opposite the Commodore by Mountain Bikers was progressing.
7. A complaint had been received from a resident of Kewstoke concerning the letting off of fireworks; this was being addressed by NSDC.

Cllr Adams raised the matter of clarity of the current Parish Boundary as there appeared to be some concern over the recent planning application 20/P/1579/OUT for 75 houses near Wick St Lawrence of which 30 appeared to be within the Kewstoke Parish Boundary.

**Action:-** Cllr Pilgrim to confirm with NSDC Planning Officer.

### **8. Other Issues**

### **Half Yearly Financial review**

The Clerk reviewed the Councils Income/Expenditure figures for the period April – September 2020, which had been previously forwarded to the Councillors. Based on the figures presented the indication was that the Council would be expected to meet its budgeted targets.

The Clerk also reviewed with the Councillors a statement of Income/Expenditure in respect of the Car Park/Toilets/Kiosk for the period April – September 2020, which indicated that the Council should break even by the end of the financial year.

### **Date of Finance & Policy Meeting**

This was agreed to be held on Thursday December 17th at 7pm in the Village Hall.

This meeting would also cover the proposed precept for 2020/21

### **Christmas Newsletter**

Cllr Jenkins confirmed that the Christmas Newsletter was progressing and on target to be published electronically the 2<sup>nd</sup> week in December.

It was agreed to print approx 100 copies for distribution within strategic points in the Village for those residents who preferred a paper copy, in particular at the Pink Shop.

**Action:** - Cllr MacDonald

### **Traffic Cones**

A response was still awaited from NSDC as to whether they would support the Parish Council utilising traffic cones at appropriate times to assist parking issues.

.Please refer to item 7.2

**Action:** - Cllr Pilgrim to chase.

### **Bus Terminus Plaque**

Cllr MacDonald confirmed that a draft of a proposed plaque for the Bus Terminus Car Park highlighting the rewilding work was being finalised.

The anticipated initial expenditure of approx £300 was agreed unanimously.

Proposed Cllr Vearncombe

Seconded Cllr Cunningham

Agreed Unanimously

## **9. Clerks Report**

### **O/S Grants**

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The Clerk reported that there were still two outstanding grants that were due, one of £1200 from the Environment Agency and £500 in respect of the Church grass cutting from NSDC. Both had confirmed that Purchase Orders would be raised shortly.

Please refer to item 7.1

### **Sea Front Memorial benches**

The Clerk confirmed that a contractor had now commenced work on the maintenance of the benches along the Sea Front.

### **Responses from NSDC**

The Clerk reported difficulties in making contact with Officers from NSDC. This has now mainly been resolved, thanks to the intervention of the liaison Officer, the Council Chairman and District Councillors.

### **Grit Box**

A resident had raised the question of ownership of the Grit Box at the junction of Beach Road and Kewstoke Road as it was covered in undergrowth.

It was established that it was the responsibility of NSDC to maintain, however, Cllr Vearncombe kindly offered to attend to the Box, place a lock on it, if required and restock.

It was agreed that Cllr Vearncombe should purchase 6 bags of salt

Proposed Cllr Cunningham

Seconded Cllr Harper

Agreed Unanimously

### **Local Plan 2038 Choices for the Future**

The Clerk confirmed that an email had been received from NSDC inviting council members to attend an on line meeting to discuss the New North Somerset Local Plan. (Choices for the Future)

In addition a request to complete a questionnaire was also received to assist in the consultation process.

It was agreed that a number of Councillors should meet to complete the questionnaire on behalf of the Council.

**Action:** - Cllr Adams.

### **Lockdown**

The Clerk requested confirmation of whether the Play Area and Toilets should remain open during the next Lockdown period. It was confirmed that they should remain open.

It was also agreed that there was no reason why our Orderlies and the Maintenance Manager should not continue working unless they preferred to self Isolate.

### **Additional Fencing and Repairs to Fence along Footpath**

The Clerk reminded the Councillors that the footpath from the Village Hall to the Chip shop required additional wire sheep fencing to be attached to the post and rail fencing as a condition of the recently signed agreement, as well as some repairs to the post and rail fencing.

It was agreed that this could only take place once the Landowner had cut back the grass along the fence line.

### **10. Financial Update**

Payments for the month had been approved outside of this meeting to allow payment in the appropriate calendar month. See attached.

It was noted that a payment to Weston Town Council initially reported as £287 should have in fact been £ 297. This was identified prior to payment and the correct amount paid,

### **11. Councillors Report**

#### **Cllr Morris**

Cllr Morris suggested that if the current Lockdown period was extended then a reversion to 'virtual meetings' might be required. This was agreed.

**Meeting closed at 7.52pm**

**12. Date of next meeting Monday 7<sup>th</sup> December 2020.**



