



## Kewstoke Parish Council

**“Here to protect the Rural Character and Environment of the Village and to promote Kewstoke as a pleasant place to live”**

**Clerk to the Council Mike Hardwick**

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**Chairman Councillor J.MacDonald**

Minutes of the of the Kewstoke Parish Council meeting held on Monday 4<sup>th</sup> October 2021, which commenced at 7 pm.

**Present:-** Cllrs, T Morris (Vice Chairman), J.MacDonald (Chairman), K.Harper, T.Horry, C.Bates, R. Cunningham, G. Vearncombe & R. Buckley & R.Adams

### **In attendance**

#### **Parish Clerk**

M.Hardwick

#### **Unitary members**

Cllr. Willis

### **Public Participation**

There was one member of the public present.

#### **1. Opening of the meeting**

The meeting opened at 7.pm

## **2. Apologies for absence**

**Cllr Willis**      **Unitary member**

Cllr Pilgrim      **Unitary member**

Cllr Jenkins

Cllr Whyte

N.Richards      **Liaison Officer**

## **3. Declaration of interests**

None

## **4. Adoption of the minutes of the Parish Council meeting of 6<sup>th</sup> September 2021**

These were proposed for adoption with one amendment, Under **Public Participation** amend to read "Parish Council write to First Bus".

The Chairman called for a show of hands by the Councillors to indicate their support for the adoption. This was indicated unanimously.

Proposed Cllr Cunningham  
Seconded Cllr Buckley

Agreed Unanimously

## **5. Unitary Members Report**

### **Cllr Willis**

Cllr Willis updated the meeting on the results of investigations into a recent accident on the Toll Road involving a bus and a horse and carriage.

A meeting had taken place with the Operations Manager of First Bus who apologised for the lack of communications with the driver of the carriage. This has now been rectified and insurance details have now been passed on

The Bus driver no longer works for First Bus.

Cllr Willis also reported that instances of perceived speeding of buses along the Toll Road had been investigated by First Bus and the driver identified. This was the same driver who was involved in the accident as above.

Cllr Willis also reported that next summer would be the last time double decker open top buses would be used in and around Kewstoke, and that buses due to be replaced in Glasgow would be transferred to be used locally.

Cllr Harper reported that the local buses had only been operating hourly since the 1<sup>st</sup> September and that there were suggestions that the Sunday bus was to cease operating. Cllr Willis agreed to investigate and report back

**Action:** - Cllr Willis

Cllr Adams asked Cllr Willis if she could raise the current issues the Parish Council were experiencing with the Planning Enforcement department, with the appropriate authority at North Somerset Council.

Refer Planning minutes **Enforcement.**

**Action:** - Cllr Willis

## **6. O/S Actions from previous meeting.**

### **Hedges Kewstoke Road.**

*The contractor had agreed to meet to discuss the cutting of the hedges around the village including the hedges along part of Kewstoke Road.*

**Action :-** Cllr Vearncombe and Cllr Adams to meet with contractor prior to the next scheduled Village Hedge cutting to discuss arrangements, scheduled for Monday 5<sup>th</sup> October.

### **Toilet Doors replacement/New Cash Collection Machines**

*The Clerk confirmed that a credit had been requested from the installation company although no response had been received to date. It was agreed that the o/s invoice was not to be paid until a credit for lost income had been agreed and received.*

**Action:** - Cllr MacDonald to chase.

### **Childrens Christmas Party**

*The Clerk confirmed that a deposit had now been paid.*

### **Church Flag Pole**

Cllr Whyte reported that the church flag pole required replacement at a cost of thought to be around £2000 and sought to establish if the Parish Council would consider a donation.

In principle this was agreed once the exact cost of the replacement was established.

**Action:** - Cllr Whyte ongoing

## **7. Police Beat Report**

**Period 01/09/2021-3/09/2021**

**Calls received 67**

**Crimes recorded 17**

10 Concern for welfare

1 Road Related

4 Abandoned 999 calls

2 Thefts

3 Public Order

1 Burglary

9 Assaults

Call from Cygnet Hospital 38

A response on the improvement in the content of the Beat report was still awaited.

Cllr Pilgrim made reference to a proposed Face Book page run by the local Police to allow for a Q&A session for the public. A representative of the local Police would be asked to attend a future Parish Council meeting and outline the initiative

**Action:** - Cllr Pilgrim ongoing

The issue of the value of these statistics was again raised and concern at the lack of progress made with improving the value of the statistics.

Cllr Whyte agreed to attend a local Police surgery to progress.

**Action:** - Cllr Whyte- awaiting feedback

**8.Other Issues**

**Re adoption of Memorial Plaque Seat Policy KPC008**

This was proposed with amendments agreed at the Policy & Finance meeting and circulated to Councillors prior to the Parish Council meeting.

Proposed Cllr Morris

Seconded Cllr Buckley

Agreed Unanimously

### **Re adoption of Bus Terminus Car Park Maintenance Policy**

This was proposed with amendments agreed at the Policy & Finance meeting and circulated to Councillors prior to the Parish Council meeting.

After some discussion one further amendment was requested "only if monies was forthcoming from North Somerset Council in the form of a grant would funds be made available for maintenance of the areas around the Car Park and Kiosk/Toilet block areas.

Proposed Cllr Morris

Seconded Cllr Buckley

This Policy was agreed by a majority decision of 8-1

### **Playground Report & Monitoring Play area on Village Green**

It was reported by Cllr Morris that a number of the issues identified in the ROSPA reported had been addressed, including the erecting of the replacement signs.

Further work was still required and would be addressed this coming week. The ROSPA report would be reviewed at the next Council meeting to ensure all o/s actions had been completed.

Any possible adaptations to the bins to prevent litter spillage would also be looked at, although the problem seems to have diminished.

Cllr Morris requested that a quote be obtained for repairing some damaged fencing at the site.

**Action:** - Cllr Harper

Cllr Vearncombe confirmed that ongoing monitoring of the play area had now commenced.

### **Strategic Traffic/Parking overview**

The Clerk reported that a meeting with the Senior Engineer of the Place Directorate at North Somerset Council had now taken place.

Representatives of Kewstoke Road had attended the first part of the meeting where it was agreed, subject to approval by the Parish Council, a number of traffic surveys along Kewstoke Road would be requested from North Somerset Council, financed by the Parish Council.

These would be in the form of "strip across the road" surveys which could identify vehicle types as well as speeds.

The 3 locations identified are at the beginning of the Kewstoke side of the Toll Road, near Owls Crest (junction with Crookes Lane) and near Allotments/ Hatley Garage.

These would be used to evidence any perceived speeding along sections of Kewstoke Road and the results analysed before deciding if any further actions should be taken.

It was proposed to finance 3 traffic Surveys at a cost of £750.

Proposed Cllr Vearncombe

Seconded Cllr Bates

Agreed Unanimously

At the same meeting further Parking and Traffic Issues were discussed.

It was agreed to monitor parking issues in and around the Village from Easter 2022 to Midsummer to identify problem types and times. It was expected that with the removal of Covid-19 restrictions a more representative picture would emerge.

This proposal would be published in the Christmas edition of the Parish newsletter, and volunteers sought to collate the data.

The Senior Engineer also agreed to some small amendments to parking restrictions in and around the Village, as funds had become available in the budget for this financial year.

In particular he suggested single yellow lines indicating a controlled parking zone. It was agreed, subject to ratification by the Parish Councillors, that a controlled zone indicated by single yellow lines, should be implemented along Crookes lane from the footpath to the corner opposite Sun Valley Caravan Park and on the opposite side of the road on the bend from "Henleigh " to opposite "Kenwood".

Extending the Double yellow lines into Myrtle Tree Crescent to the first drop curb which had previously agreed would also be included.

Proposed Cllr MacDonald

Seconded Cllr Harper

Agreed Unanimously

### **Parish Survey 02/02/2022**

Cllr MacDonald reported that an initial meeting would take place towards the end of October involving those that had volunteered to become involved.

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### **9. Clerks Report**

#### **Junction Collum lane**

The Clerk reported that the work agreed by North Somerset Council is progressing, although no timescales for completion were available.

### **Staff Meeting**

It was agreed to hold a staff meeting now that Covid-19 restrictions had been removed. Cllr Cunningham was to confirm her availability.

### **Car Park Project Manager**

The Clerk confirmed that the Project Manager had confirmed in an email that he no longer wished to continue in the role. This related to a number of operational differences of opinion that had manifested over a period of time.

The Clerk reported that details of the emails and subsequent responses are available to Councillors wishing to review.

The Clerk reported that he had conveyed, on behalf of the Parish Council, sincere thanks for all his efforts.

## **10. Financial Update**

Payments for September have been approved outside of this meeting to allow payment in the appropriate calendar month. See below.

Payments for Approval Sept 2021

Salary & Reimbursements	£2,166.64
Weston Support Services	£158.64
J.Sayer Reimbursement	£53.24
HM Revenue and Customs	£204.45
Came& Company	
Insurance	£1,624.25
SLCC	£166.00
T.H Baker ( Groundworks Jun-Aug))	£2,315.16
K.Harper (Reimbursement)	£157.72
Weston Town Council	£237.60
Handyman	
Ham	£238.00
B.Banwell	£25.00
Foremost	
signs	£306.00
A & J	
MaDonald	£10.00
Total	<b>£7,662.70</b>

The Clerk further reported

The fixed term electricity contract for the street lighting with EDF was due to expire on 31/10/2021. Unfortunately due to the volatility of the energy markets a further fixed term contract could not be offered.

The result was to revert to the company's variable rate and wait for a fixed contract to be offered. If this was not forthcoming the Clerk estimated a potential increase of £800 per annum.

As all suppliers were experiencing similar conditions it was not thought necessary to look to an alternative supplier at this point.

## **11. Councillors Report**

### **Cllr Vearncombe**

Cllr Vearncombe reported that the Vehicle Activated Sign on Crookes Lane was not working.

**Action:** - Parish Clerk

Cllr Vearncombe also reported that the work to repair a number of Pot Holes in and around the Village had commenced by North Somerset Council.

### **Cllr Morris**

Cllr Morris reported that there was a large bush growing on the grassed triangle area at the bottom of Monks Hill which could potentially cause issues with traffic turning onto Kewstoke Road.

**Action:** - Cllr Harper.

**Meeting closed at 8.11pm**

**Date of next meeting Monday 1<sup>st</sup> November 2021.**



