



## **Kewstoke Parish Council**

**“Here to protect the Rural Character and Environment of the Village and to promote Kewstoke as a pleasant place to live”**

**Clerk to the Council Mike Hardwick**

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**Chairman Councillor J.MacDonald**

Minutes of the of the Kewstoke Parish Council meeting held on Monday 1<sup>st</sup> November 2021, which commenced at 7.17pm.

**Present:-** Cllrs, T Morris (Vice Chairman), J.MacDonald (Chairman), K.Harper, C.Bates, R.Adams, & Cllr Whyte

### **In attendance**

#### **Parish Clerk**

M.Hardwick

#### **Unitary members**

Cllr. Pilgrim

#### **Liaison Officer**

N.Richards

### **Public Participation**

There was one member of the public present.

A presentation was given by a representative of Kewstoke Community Group to outline the events planned by the group for the Platinum Jubilee celebrations.

It was requested that the Parish Council supported their efforts in 3 main ways.

A. Funding towards the events in particular the rental of a large marquee, with an estimated total cost £3000.

B. Providing ideas and general support for the planned events.

C. Assisting with publicising the events associated with the celebrations.

### **1. Opening of the meeting**

The meeting opened at 7.17pm

### **2. Apologies for absence**

Cllr Willis      Unitary member

Cllr Jenkins

Cllr Vearncombe

Cllr Horry

Cllr Buckley

Cllr Cunningham

### **3. Declaration of interests**

Cllr Whyte & Cllr Bates declared an interest in agenda item 8, Platinum Jubilee Celebrations.

### **4. Adoption of the minutes of the Parish Council meeting of 4<sup>th</sup> October 2021**

Cllr Adams made reference to Policy KPC019 Bus Terminus Car Park Maintenance Policy which he felt may require clarification with reference to the ownership of the area around the Kiosk & Toilet block. It was agreed to adopt the Policy as per the October minutes and further discuss at the next Policy and Finance meeting.

The Chairman called for a show of hands by the Councillors to indicate their support for the adoption. This was indicated unanimously.

Proposed Cllr Morris

Seconded Cllr Bates

Agreed Unanimously

## **5. Actions & updates from previous meeting.**

### **Hedges Kewstoke Road.**

Cllr Vearncombe and Cllr Adams have now met with the contractor and agreed the details of the work required, both hedge cutting in and around the Village, and private hedges along Kewstoke Road.

The work is anticipated to commence in two weeks time.

### **Toilet Doors Replacement/New Cash Collection Machines**

The Clerk confirmed that a credit of £600 had been received from the installation company and that the outstanding Invoice had now been paid. .

### **Church Flag Pole**

Cllr Whyte reported that the church flag pole required replacement at a cost of thought to be around £2000 and sought to establish if the Parish Council would consider a donation.

In principle this was agreed once the exact cost of the replacement was established.

**Action:** - Cllr Whyte ongoing

### **Police Beat Report**

A response on the improvement in the content of the Beat report was still awaited.

The issue of the value of these statistics was again raised and concern at the lack of progress made with improving the value of the statistics.

Cllr Pilgrim made reference to a proposed Face Book page run by the local Police to allow for a Q&A session for the public. A representative of the local Police would be asked to attend a future Parish Council meeting and outline the initiative

Update

*Cllr Pilgrim confirmed that she had contacted the local Police but was unable, due to shift patterns, set up a meeting at a Parish Council meeting until June 2022.*

*It was agreed to arrange a meeting outside of the Parish Council meeting, with possibly members of the public, if there was a real possibility that progress in improving the statistics could be made by Avon & Somerset Police.*

**Action:** - Cllr Pilgrim.

*It was also agreed to include reference to the issue of crime reporting in the up and coming proposed Parish Survey*

Cllr Whyte agreed to attend a local Police surgery to progress.

Update

*Cllr Whyte had attended the local surgery although little was being offered in terms of improving the value of the statics provided.*

## **5. Police Beat Report**

**Period 01/10/2021-31/09/2021**

**Calls received 69**

Crimes recorded 22

9 Concern for welfare

7 Abandoned 999 calls

1 Theft

19 Assaults

1.Malicious Communication

1.Harassment

Call from Cygnet Hospital 35

## **5. Unitary Members Report**

Items already covered by Cllr Pilgrim previously in meeting.

## **8.Other Issues**

### **Date of Policy & Finance Meeting to discuss Precept 2022/23**

It was agreed that this meeting take place on Tuesday 14<sup>th</sup> December 2021 7pm at the Village Hall to include 2022/23 precept discussions.

### **Platinum Jubilee Celebrations**

Refer to the presentation by Kewstoke Community Group. (See Public Participation.)

It was agreed in principle to support the 3 requests as outlined in the presentation, with a view to possibly adding an amount to the Annual Parish Precept towards the requested funding.

Proposed Cllr Morris

Seconded Cllr MacDonald

Agreed Unanimously

### **Playground Report & Monitoring Play area on Village Green**

It was reported by Cllr Morris that most of the outstanding work had now been completed.

Cllr Harper confirmed that a contractor had been requested to undertake repairs to some damaged fencing.

It was agreed to review the ROSPA report at the next Finance & Policy meeting to ensure all required work had now been completed.

### **Strategic Traffic/Parking overview**

Cllr MacDonald gave an update on progress and responses received from North Somerset Council, in particular

A. Three traffic surveys had been agreed with NSC and would be set up w/c 15/11/2021 along Kewstoke Road as well as some remedial work on road markings and signage.

B. The levelling of the Car Park opposite South Sands Hotel was now again on a future work programme but with no guarantee that it would be included in next year's programme, and

C. Enquiries regarding the Toll Road and resurrecting the Toll are in progress by North Somerset Council.

Cllr MacDonald agreed to write to representatives of Kewstoke Road updating them of the position.

**Action:** - Cllr MacDonald

### **Parish Survey 02/02/2022**

Cllr MacDonald reported that an initial meeting had taken place which was well attended including 6 members of the public.

The attendees had been split into two groups with further meetings planned for W/C 1/11/2021 to discuss:-

1. Nature and content of survey questions
2. Method of distributing and collating responses from the survey.

Cllr MacDonald reported that it was proposed to use "Smart Survey" software to conduct the survey which would cost £1,050 p.a. although a budget of £3000 was requested. This was proposed.

Proposed Cllr Bates

Seconded Cllr Morris

Agreed unanimously

The liaison officer suggested it may be possible to obtain free software from North Somerset Council if she acted as the representative.

**Action:** - Liaison Officer to Confirm

It was also proposed for the Parish Council Chairman to write to North Somerset Council to obtain their agreement and acceptance of the proposed survey.

The Liaison Officer, N.Richards, provided names of two possible contacts at North Somerset Council including the Chief Executive Officer.

**Action:** - Cllr MacDonald to write to the C.E.O. of North Somerset Council

### **Public Rights of way**

The Clerk reported that he had received an email from NSC Public Rights of Way Team confirming some of the work requested by the Parish Council to repair and upgrade the existing public rights of ways in and around Kewstoke , would now be undertaken.

### **Platinum Jubilee Canopy**

The Clerk reported that he had received an offer of Local Authority Treescapes funding via the Forestry Commission of two large trees and a number of small whips.

These could be used, although not exclusively for, the Queens Green Canopy Platinum Jubilee Tree Planting Scheme.

It was agreed to meet at the Village Green on Wednesday 3/11/2021 to identify potential areas for planting and identify the types of trees that would be suitable.

**Action:** - Cllr MacDonald, Cllr Harper, and Parish Clerk

### **Climate Emergency**

The Clerk reported that North Somerset Council had contacted him enquiring if the Parish Council has considered declaring a Climate Change Emergency or adopted a similar motion around climate change, and if so what actions were in place or planned

After some discussion it was agreed to include a section on climatic change in the proposed Village Survey and then make a decision based on feedback received.

## **9. Clerks Report**

### **Staff Meeting**

The Clerk reported that a staff meeting had taken place on 27<sup>th</sup> October chaired by Cllr Cunningham. This appeared to be welcomed by everyone noting that Covid-19 restrictions had prevented such a meeting for over a year.

### **Councillors Christmas Meal**

It was agreed that this was to now take place in January 2022 and funded by the Councillors.

## **10. Financial Update**

Payments for October have been approved outside of this meeting to allow payment in the appropriate calendar month. See below.

#### Payments for Approval October 2021

Salaries & Reimbursements	2189.84
Weston Support Services	£162.69
HM Revenue and Customs	£212.04
Village Hall	£150.00
Foremost signs	£78.00
Weston Town Council	£237.60
T.Morris ( reimbursement)	£41.71
Heathmatic (incl Credit)	£9,926.40
Total	<b>£12,998.28</b>

The Clerk reported that a request for a slight amendment to the way in which scanned documents, distributed for approval, are documented by making it clearer to whom the payroll documents relate.

**Action:** - Parish Clerk.

### **11. Councillors Report**

#### **Cllr Adams**

Cllr Adams reported that he had been made aware of surface water flooding on Sand Road which was suggested related to a drainage ditch being blocked.

This was thought not to be the case and that more likely a surface water pipe under the road running from north to south was blocked.

This theory was demonstrated by Cllr Adams with a practical display of how water finds its natural level.

**Action:** - Parish Clerk to contract NSC Highways Department.

Cllr Adams also reported that an additional soak away was required opposite 111 Beach Road as the capacity of the existing one was no longer sufficient to prevent flooding.

**Action:** - Parish Clerk to contact NSC highways Department.

Cllr Adams reported that the chestnut paling fencing on the beach opposite the junction with Crookes Lane was damaged and required repair.

It was agreed that Cllr Adams would undertake the repair work.

#### **Cllr Harper**

Cllr Harper reported that Beach Road will be closed just after Christmas to allow for a large gas pipe to be laid.

**Cllr Morris**

Cllr Morris reported that there was a amount of rubbish fly tipped on the side of Monks Hill, Cllr Harper confirmed that this had been reported to North Somerset Council for removal.

**Cllr Whyte**

Cllr Whyte reported that a number of street lights were not working on Kewstoke Road and the corner of Anson Road. Cllr Harper confirmed that this had been reported to North Somerset Council who were responsible for those particular lights.

**Cllr Bates**

Cllr Bates raised the question of erecting a road sign on Sand Farm Lane to indicate that it was not a through road as a number of vehicles were mistakenly thinking it was Sand Road.

The Clerk confirmed that the question had been raised with North Somerset Council. Their initial response was that they couldn't find an appropriate place on the highway to erect a sign and as Sand Farm Lane was a private road, they would not be able to erect a sign on private land.

Cllr Bates raised the question as to who provided a similar sign in Court Road, also a private road.

**Action:** - Parish Clerk to investigate.

**Meeting closed at 8.26pm**

**Date of next meeting Monday 6<sup>th</sup> December 2021.**



