



Kewstoke Parish Council

“Here to protect the Rural Character and Environment of the Village and to promote Kewstoke as a pleasant place to live”

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Chairman Councillor J.MacDonald

Minutes of the Kewstoke Parish Council meeting held on Monday 6th October 2025, which commenced at 7.05pm.

Present:- Cllrs, J.MacDonald (Chairman), K.Harper, T.Morris (Vice Chairman), R.Adams ,R.Cunningham, G.Vearncombe, T.Horry, A.Clapp, & N.Whyte.

In attendance

Parish Clerk

M.Hardwick

Unitary Members

Cllr Pilgrim

Public Participation

There were no members of the Public in attendance.

Note; - There was a short presentation by the Parish Councils School Liaison officer, Lyndsey Ireland.

It was confirmed that Kewstoke School had now transferred to the Wessex Learning Trust which included a change in the Governing body. As a result and after 12 years of service Lindsey had now decided to step down.

The Interim Headmaster has now been appointed on a permanent basis and hopes to visit a Parish Council meeting in due course.

The School uniform has been updated.

Cllr MacDonald thanks Lyndsey for all her efforts over the last 12 years.

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1. Opening of the meeting

The meeting opened at 7.05pm.

2. Apologies for absence

N.Richards **Liaison Officer**

Cllr Williams **Unitary Member**

Cllr Baxter

Cllr Jenkins

3. Declaration of Interests

There were no declarations of Interest

4. Adoption of the minutes of the Parish Council meeting of 1st September 2025

Proposed Cllr Cunningham

Seconded Cllr Morris

The Chairman called for a show of hands by the Councillors in attendance at the meeting on 1st September 2025 to indicate their support for the adoption. This was indicated unanimously.

Agreed Unanimously

5. Unitary Members Report

Cllr Pilgrim

Cllr Pilgrim referenced number of points

1. Issues with the Car Park opposite the South Sands Hotel – Agenda item see 8.7
2. Public Place Protection orders review – Agenda item see 8.1
3. Identification of potential building land in additional fields adjacent to Lyefield Road, these were not going to be subject to the current 75 housing limit.
4. North Somerset Council was implementing a walk to school scheme in respect of Kewstoke School
5. Enquiries as to ownership of beach access points were ongoing.
6. The work to repair the pavement from the junction of Beach Road and Crookes lane to the South Sands Hotel has been scheduled for work to commence in 2026/2027 by North Somerset Council.

7. The appeal in respect of Sand Road Caravan site had been withdrawn by the applicant.

5. O/S Actions/Updates from previous meeting.

Document Storage

It was agreed to set up a steering group to look at scanning and indexing documents relating to the Parish Council and the Local History Group.

Due to illness the Steering Group was unable to meet, this is to be rearranged.

Action: - Cllr Baxter, Cllr Horry, & Cllr Jenkins.

A report with a recommendation has been produced. This will become an agenda item for debate subject to a review of whether the current cupboard area can be made fireproof and the current supporting floor accessed for suitability.

Cllr Morris confirmed that a contractor would be shortly visiting, accessing the work and providing a quote.

A Contractor is to visit Thursday 09/10/2025 in order to provide a quote.

Action:-Cllr Morris ongoing

Village Green

Cllr Morris confirmed he is to purchase a replacement gate post and arrange installation as agreed.

Action; - Cllr Harper & Cllr Adams to visit and review.

Sign Posts

Cllr Vearncombe confirmed that he and Cllr Morris planned to paint the finger posts after the Easter Weekend.

Action; - Cllr Morris & Cllr Vearncombe- ongoing

Cllr Vearncombe confirmed that the work had commenced.

It was agreed to use the Village Face Book page to see if any volunteers would be interested in assisting with this work.

Action: - Cllr Morris & Cllr MacDonald – ongoing

Cllr Morris confirmed that only two remained outstanding.

Cllr MacDonald agreed to undertake the remaining work

Action: - Cllr MacDonald

Cllr Vearncombe

Cllr Vearncombe referred to two apparently related issues, one concerning the number of vans parking outside a property, in Kewstoke Road, suggesting multiple occupancy, and secondly the apparent resulting damage to the road surface.

It was agreed to raise the matter at the next meeting with North Somerset Enforcement Department and report the road damage to North Somerset Highways Department.

Action: - Parish Clerk & Cllr Adams- Ongoing Meeting TBA

Memorial Benches

The Clerk reported that two of the benches with concrete sides were in urgent need of repair, and that a quote for £1,248 had been received to replace the damaged wooden slats.

Normally the Council would look to replace the benches with those made of recycled material but as these were with concrete sides it was agreed that wooden slat replacement would be preferable.

It was anticipated that as one of the benches contained a plaque a contribution could be sought from the original donors.

It was proposed to accept the quote subject to all the slats being replaced.

Proposed Cllr Vearncombe

Seconded Cllr Harper

This was agreed unanimously.

Action: - Parish Clerk - ongoing

Cllr Harper

Cllr reported that the Bus Shelter opposite the Royal Oak stores required painting and that volunteers were sought.

It was agreed to undertake the work on Saturday 20th September 9.30am

Due to adverse weather conditions this is to be rearranged.

Action: - All – ongoing

6. Police Beat Report

The Chairman read out the Beat report covering the period 1/8/2025-30/09/2025.

The report contained a graph as was previously requested.

Call received 116 Reported Crime 33

	ASB 0
Cygnets 51	Abandoned 999 calls 0
Sandpiper Care home 0	Criminal Damage 2
Assault 0	Concerns for Welfare 0
Burglary dwelling/non dwelling 0	Harassment 0

Suspicious 0

Thefts 3

Threats 0

Road related 1

Public Order 3

Other 1

8.Other Issues

(1).PSPO's review

It was agreed to respond to NSC Public Place Protection Orders request to review and set up a working group. Date of meeting arranged for Thursday 23rd October 7pm Village Hall.

(2).Recycling Centres

Notification had been received from North Somerset Council indicating that a booking system was to be introduced in the autumn of 2025.

A number of local Parish Council Chairmen have responded to NSC, indicating that they were against the Scheme.

Following some discussion it was proposed that the Clerk should respond in so much that the Parish Council was also against the scheme as it was felt to be unnecessary, resulted in additional bureaucracy and an increase in fly tipping.

Proposed Cllr Morris

Seconded Cllr Whyte

Agreed Unanimously

Action :- Parish Clerk

(3).Sea Bank Grass Cutting

It was agreed that the grass on the Sea Bank did not require cutting this autumn and that the next cut would be in the spring.

Action: - Clerk

4.Date of Policy & Finance Meeting

This was agreed as Thursday November 6th at 7pm in Village Hall

The internal auditor would be invited to attend.

Action: - Parish Clerk

(5).Staff Matters

Cllr Cunningham outlined the results of recent interviews for a Village Orderly.

It was proposed that the job be shared between two candidates with one responsible for the upkeep of the rubbish "hot spots" and the other to be responsible for the collection of rubbish in and around the Village, incorporating where possible the assistance of Volunteers, and split 5 and 6 hours respectively.

Details and names of the successful candidates were made known, although it was agreed not to publish in the minutes at this time.

(6).Parish Website.

A pre arranged meeting with the Web Administrator could not take place due to illness to Cllr Jenkins. This is to be rearranged.

Action: - Cllr Jenkins

(7).Occupancy of the Dunes.

The Clerk confirmed that a meeting had taken place with a representative of Greenslade, Taylor, Hunt (Land Agents), the clerk and Cllr MacDonald with a view to registering the Sand Dunes with the Regional Payments Agency as a first step to applying for stewardship of the Dunes.

It was proposed that the agents were engaged to undertake this registration.

Proposed Cllr Morris

Seconded Cllr Vearncombe

Agreed Unanimously

(8).Anti Social Behaviour

Cllr Macdonald outlined the current position with regards to NSC providing a speed ramp in the Car Park opposite South Sands Hotel with the Parish Council partially funding the work. The quote of £2,400 and details of the planned work appeared unacceptable.

It was proposed not to progress.

Proposed Cllr Vearncombe

Seconded Cllr Clapp

Agreed Unanimously

It was also reported that the South Sands Hotel had applied for a Community Trigger requesting details of the work carried out by NSC with regards measures requested by both the Police and the Parish Council to reduce the amount of Anti Social behaviour undertaken in the Car park.

The Police had also requested that the car park be shut until appropriate actions had been taken.

(9).Rubbish on Village Green

Cllr Clapp reported that she had undertaken the removal of rubbish although some still remained.

Cllr Harper agreed to remove the remainder with his team of Volunteers.

Action: - Cllr Harper

9.Clerks Report

The Clerk referenced an invitation to purchase a “bleed kit” to site with the current Parish owned defibrillators.

It was requested that enquiries were undertaken to establish if it came in a weather proof cover or cabinet.

Action: - Parish Clerk

Reference was made to North Somerset Electoral Role Briefing for Town & Parish Councillors and Local Organisations. This is to be in the form of an online meeting on 12th November 2025.

It was agreed to circulate details of the meeting to all Councillors.

Action: - Parish Clerk

9.Financial Update

Payments for September have been approved outside of this meeting to allow payment in the appropriate calendar month. See below.

Payments for Approval September 2025

B.Thorne	2716
HM Revenue and Customs	£614.41
J.K.Gardening	£519.75
Weston Town Council	£453.07
Appleford Plumbing	£105.00
K.Harper reimbursements	£44.60
Ajgibl gbp client nst Account (Gallagher Insurance)	£1,835.32
Total	£6,288.15

Additional Payments for August paid by DD

Water2Business	£13.00
Water2 Business	£95.50
British Gas	£31.58
ASL	£65.34
EDF	£284.76
SSE	£855.29

Service Charge £6.00

The Clerk also made known that the second instalment of the car park grant was still awaited from North Somerset Council.

10. Councilors Report

Cllr Vearncombe

Cllr Vearncombe reported that one of the allotments had been left in an unmanaged state and contained substantial amounts of rubbish which required removal. This was removed at a cost of £130 which had been paid.

Cllr Vearncombe also referred to the fact that part of the wall around the allotments was damaged. It was agreed that Cllr Vearncombe and Cllr Morris would undertake a site visit and access the damage.

Action: - Cllr Vearncombe & Cllr Morris

Cllr Cunningham

Cllr Cunningham made reference to the forthcoming funeral of an ex caretaker of the Village Hall and confirmed that she would provide details of the funeral arrangements.

Cllr Cunningham also confirmed that she would be again organising memorial Christmas Trees in the Church Porch, which would be available for sponsorship.

Cllr Cunningham confirmed that the recent checks on the Defibrillator in the phone box indicated that it was working correctly and that the Circuit Database could be updated accordingly.

Action: - Parish Clerk

Cllr Whyte

Cllr Whyte referred to an unsettling experience recently whereby two passengers in a BMW were acting suspiciously in Crookes Lane.

Cllr Harper

Cllr Harper reported that the door lock on the ladies toilet at the Bus Terminus Car Park was broken and required a visit from an engineer to address.

There were currently 3 mains water leaks in the Village. Bristol Water had been informed.

Resulting from the recent storms a large amount of sand had accumulated on the Sea Front Footpath, which Cllr Adams had removed. There were plans to place large logs recovered from the beach on the Dunes in an effort to prevent further occurrence. Similarly there were large deposits of sand along Beach Road. The Clerk was requested to contact North Somerset Council with a view to having it removed,

Action: - Parish Clerk

Cllr MacDonald

Cllr MacDonald made reference to the annual newsletter that was due to be published in December 2025, and asked for any contributions to the newsletter from Councillors.

Cllr MacDonald also requested that Cllr Clapp commenced arrangements for the annual gathering of Councillors to be held in January 2026.

Action: - Cllr Clapp

Meeting closed at 8.40pm

11. Date of next meeting Monday 3rd November 2025.

