



Kewstoke Parish Council

“Here to protect the Rural Character and Environment of the Village and to promote Kewstoke as a pleasant place to live”

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Chairman Councillor J.MacDonald

Minutes of the of the Kewstoke Parish Council meeting held ‘Virtually’ via Zoom on Monday 1st March 2021, which commenced at 7.05 pm.

Present:- Cllrs R. Adams, T Morris (Vice Chairman) , R.Cunningham, J.MacDonald, (Chairman) K.Harper, K.Jenkins, G.Vearncombe T.Horry, R.Buckley, & N.Whyte,

In attendance

Parish Clerk

M.Hardwick.

Unitary Member

Cllr Willis Part

Public Participation

None

1. Opening of the meeting

The meeting opened at 7.05.pm.

The Chairman opened the meeting and confirmed that the meeting was being held 'online'. It was also noted that the public and press had been invited to attend this 'online' meeting via Zoom.

2. Apologies for absence

Cllr. Pilgrim Unitary Member

N.Richards Liaison Officer

Cllr Bates

3. Declaration of interests

Cllr Morris declared an interest in item 5 of the agenda, Damage to Allotment Wall.

4. Adoption of the minutes of the Parish Council meeting of 1st February 2021

The Chairman called for a show of hands by the Councillors to indicate their support for the adoption. This was indicated unanimously.

Proposed Cllr Buckley

Seconded Cllr Morris

Agreed Unanimously

The minutes would now be signed by the Chairman in due course

5. O/S Actions from previous meeting.

Damage to Allotment Wall

Cllr Morris has provided a quote for the repair work. A second quote has been requested and is awaited, as is in accordance with the Councils Financial Regulations

Funds to cover this work have been established and included in the 2021/22 budget.

Action: - Parish Clerk

Parish Boundary

Following lengthy investigations it appears that the Parish Boundary had not been moved. It was agreed that this matter would now be closed.

Allotment Policy

This has now been drafted and agreed with Cllr Vearncombe. It will now become an agenda item for the next Policy and Finance meeting with a view to being adopted by the Council.

Silted up section of water filled ditch from Sand Road to Kewstoke Rhyne.

Following some lengthy investigations it would appear that the North Somerset Internal Drainage Board have agreed to find funds to undertake the work to clear the Water Course, although final confirmation is awaited.

Cutting of Hedges along footpath opposite the New Inn and around Myrtle Tree Crescent.

The Councils groundwork's contractor has been contacted with a view to undertake this work on his next visit.

Resurfacing Monks Hill

A response from NSDC is awaited to clarify when this work is scheduled to be undertaken.

6. Police Beat Report

The Clerk reported that a revised Police Beat report had been received for the period 25/1/2021 -25/2/2021. The change in period is to allow figures to be available for the monthly Parish Council meetings.

Period 25/1/2021-25/2/2021

53 Recorded Calls

Recorded Crimes

1 Theft

8 Concern for welfare

2 Road Related

10 Abandoned 999 calls

2 Suspicious Person/Vehicle

9 Assault

2 Covid Breach

1 Anti Social behaviour

1 Public Order

Calls from Cygnet Hospital 21

A response on the improvement in the content of the report was still awaited from the Police and Crime Commissionaire.

Action: - Cllr Pilgrim

7. Unitary Members Report

There was no Unitary Members report

8. Other Issues

Bus Terminus Car Park Rewilding /Tree Planting

The Clerk confirmed the current position.

A site meeting with a NSDC Tree Officer had taken place. Unfortunately only advice not free trees could be provided.

Applications to the Woodland Trust to provide free trees is available but only on specific trees species and would not be available until Autumn 2021. It was anticipated that an application would be made.

After some discussion a budget was agreed for the Project Manager to be available for use within the Car Parking area for 1/4/2021-31/3/2022. Any required current expenditure would need to come from this budgeted figure if required prior to 1/4/2021. (Noting any requests for utilising this budget should be made in advance for approval.)

This was agreed by a majority of 9-1.

The Volunteer Project Manager had requested reimbursement on incidentals for ongoing maintenance in the sum of £234.64.

Proposed Cllr Morris

Seconded Cllr MacDonald

This was agreed unanimously

A further request for £250 for 6 trees to screen the east side of the car park was deferred until the Autumn as it was anticipated that trees would be made available from an application to the Woodland Trust. See above.

A request for approx £250 for decking to form the base of the benches at the Car Park was deferred until a detailed breakdown was received from the Project Manager.

Action: - Project Manager

Cllr Horry reported that a number of requests for payments had been received without conforming to the current VAT rules allowing for the recovery of the VAT.

A general request was made that valid VAT invoices accompany all requests for payment and included reference to Kewstoke Parish Council. If an invoice cannot be

obtained then a document is to be signed produced by the Clerk confirming that all purchases are solely for the benefit of Kewstoke Parish Council.

Parking Issues Myrtle Tree Crescent/St Bridges Close.

There had been several complaints to the Parish Council regarding parking issues in and around Myrtle Tree Crescent and St Bridges Close over the w/e 27th/28th of February.

The Chairman had visited the area to see the issues firsthand. Following this visit the Chairman had posted a request on the Village Facebook page that any examples of illegal or inconsiderate parking should be photographed and forwarded to the Clerk to keep on record.

After some discussion It was agreed that the issues of parking had been exasperated due the recent Covid-19 lockdown restrictions with larger than usual numbers visiting Kewstoke for exercise, and that things may return to normal hopefully in the near future.

The matter, however, would be taken up with the NSDC Head of Transport and Infrastructure via the Councils Liaison officer to see if an overall view of Traffic/Parking issues could be assessed with solutions provided, both for the interim and in the longer term.

Action :- N.Richards

Printer/Photocopier

The Clerk outlined the current position

1. The cost of buying out the current contract had now been established at £2,946
2. Our current supplier Zerographic has been contacted to see if a better or matching offer could be achieved, based on prices received from alternative company Konica. (Noting this would require the Council paying up the current contract)

A revised price of £360 per quarter plus consumables had been received from Zerographic. Whilst this removed the need to buy out the current contract, the price nowhere met that of Konica at £109.59 per quarter for a 5 year lease or at an initial purchase price, including a service contract at £2029.52

It was agreed to continue with the current contract and revisit alternative printer/photocopier options at the end of the current lease in 2022.

Proposed Cllr Morris

Seconded Cllr Whyte

Agreed unanimously

Toilet Doors Replacement – Bus Terminus Car Park

Cllr MacDonald outlined the outcome of a number of recent meetings and contacts with suppliers of replacement toilet doors and cash collection devices.

A paper outlining various proposals with costs, based on replacement wooden doors and a combination of coin operated and card operated cash collection machines had been initially drawn up by the Clerk and is available for Councillors to view.

It was proposed that the working group should progress the project as this was a necessary and urgent piece of Work.

Proposed Cllr Morris

Seconded Cllr MacDonald

Agreed Unanimously.

Action: - Cllr MacDonald Cllr Morris, Cllr Adams Cllr Harper & Clerk

National Walking Month

The Clerk reported that NSDC had agreed to become involved in a National Walking Month initiative and had invited the Parish Council to also become involved.

This offer was unanimously declined.

20's Plenty for us

The Clerk reported that residents of Kewstoke and the Parish Council had been invited to a Zoom meeting with the national Co-ordinator for '20's Plenty for Us', the National Organisation campaigning for wide-area 20mph speed limits in the UK, at 7.30 pm on Tuesday 9th March.

Details of this event has been publicised on the Web site and the Village FaceBook page.

9. Clerks Report

Notice Board Replacement

The Clerk confirmed that investigations had indicated that there was a large number of options available and that perhaps further research with a member of the Council would be beneficial,

Cllr Horry volunteered to assist.

Action: - Parish Clerk Cllr Horry

Junction Collum Lane/Lyefield Road.

A site meeting has been agreed with NSDC although could not take place until revised NSDC Covid-19 guidelines allowed for it to take place. It was requested that the Councils Liaison Officer followed this up with a view to arranging a site visit as it was felt by a number of Councillors that the situation was becoming increasingly dangerous.

Action: - Parish Clerk, Liaison Offer

Date of Policy & Finance Meeting

This was confirmed as Thursday 11th March 7pm via Zoom.

Action :- Parish Clerk to send invites.

North Somerset Council & Glendale – Free Annual Flowers Scheme 2021

It was agreed that the Village should participate in the scheme and request a supply of free flowers for planting around the Village. Cllr Whyte agreed to view those flowers available and identify numbers required.

Action: - Parish Clerk, Cllr Whyte

VAT Reclaim

See item 8.

NSDC Consultations

The Clerk reported that a number of requests to attend consultation meetings on a number of issues had been received from NSDC .

It was agreed that details were made available to Councillors to identify those that the Parish Council wished to attend and make representation.

The two current invites related to Green infrastructure and Education Provision in North Somerset and details are available on request from the Clerk.

10. Financial Update

Payments for February had been approved outside of this meeting to allow payment in the appropriate calendar month. See attached.

The Clerk requested that all outstanding invoices were passed for payments prior to the financial year end.

11. Councillors Report

Cllr Whyte

Cllr Whyte reported that a position for a new Vicar for St Pauls was soon to be advertised with interviews expected to be held in April/May.

Cllr Whyte also referred to the land opposite the New Castle where despite planning permission being granted no work had commenced

Action :- Parish Clerk to investigate

Cllr Morris

Cllr Morris reported that the National Census was to be held on March 21st 2021 and enquired if there was any requirement or action required by the Parish Council.

It was confirmed that there would be no involvement required of the Parish Council.

Cllr Morris also extended his thanks to Cllr Jenkins for hosting the meeting via Zoom.

Cllr Vearncombe

Cllr Vearncombe confirmed that the Allotment Tenancy Agreements for 2021/22 had been distributed and that some payments had been received.

Cllr MacDonald

Cllr MacDonald requested that the Clerk write to the Cygnet Hospital as it appeared a number of its employees appeared to be speeding when arriving and leaving for work.

Action: - Parish Clerk

Cllr MacDonald also reported that a 20mph Speed warning sign was twisted in Lower Norton lane

Action: - Cllr MacDonald , Cllr Vearncombe.

Meeting closed at 8.40pm

12. Date of next meeting Tuesday 6th April 2021.

Payments for February 2021

Salary & Expenses	£1,966.95
HM Revenue and Customs	£205.74
Weston Town Council (Dog Bins)	£237.60
Weston Support Services	£14.30
K.Harper reimbursement (Traffic Cones)	£90.89
JH & AE MacDonald (Dog litter bags)	£10.00
Elmsley Nursery (plants for car park)	£295.50
Total	<u>£2,820.98</u>

