



Kewstoke Parish Council

“Here to protect the Rural Character and Environment of the Village and to promote Kewstoke as a pleasant place to live”

Clerk to the Council Mike Hardwick

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Chairman Councillor J.MacDonald

Minutes of the of the Kewstoke Parish Council meeting held on Monday 5th October 2020, which commenced at 7pm.

Present:- Cllrs R. Adams, T Morris (Vice Chairman) , N.Whyte, R.Cunningham, J.MacDonald, (Chairman) K.Harper, G.Vearncombe, K.Jenkins.

In attendance

Parish Clerk

M.Hardwick

Unitary Member

Cllr Pilgrim

Public Participation

None

1. Opening of the meeting

The meeting opened at 7pm.

The Chairman made reference to the Covid -19 guidelines as outlined in the risk assessment completed by the Clerk, and circulated to the Councillors prior to the meeting and requested that they be strictly adhered to.

2. Apologies for absence

Cllr Horry

Cllr Willis Unitary Member

N.Richards Liaison Officer

Cllr Buckley

Cllr Bates

3. Declaration of interests

None

4. Adoption of the minutes of a meeting of the Council members of 7th September 2020

The Chairman called by a show of hands whether the Councillors could indicate their support for the adoption. This was indicated unanimously.

Proposed Cllr Vearncombe

Seconded Cllr Morris

Agreed Unanimously

5. Actions from previous meeting.

20 mph sign on Kewstoke Road in dangerous condition.

Tempory repair made by NSDC – Situation to be monitored - ongoing

Rights of way improvement Plan

The Clerk confirmed that the plan had been submitted to NSDC.

Set up of email addresses for Councillors

A number of Councillors still required assistance in setting up their tablets and were requested to liaise with Cllr Buckley.

Action: - Cllr.Buckley-*ongoing*

Large Crack in retaining wall

Cllr Vearncombe reported that a large crack had appeared in a retaining wall between the highway and the allotments and was need of some urgent repair.

Situation to be monitored- Awaiting repair by NSDC - *Ongoing*

In addition Cllr Morris confirmed that a number of trees adjacent to a further allotment wall are to be cut down with the Council meeting half of the cost with the Landowner. Once the trees had been cut down the extent of any damage to this wall could be assessed.

Action: - Cllr Morris

Amended Traffic Restriction Order

No response had been received from NSDC regarding the outstanding items despite several attempts to contact the relevant Officer.

Action: -Liaison Officer and Unitary Member Cllr Pilgrim to chase

Cllr Morris raised the issue of the Councils additional recommendation with regards extending the yellow lines into Myrtle Tree Crescent

Action: - Liaison Officer and Unitary Member Cllr. Pilgrim to chase

Overflowing Waste Bins

It was agreed to monitor the situation and leave as a future agenda item.

The Chairman would discuss the matter with the resident who first raised this issue.

Action:- Cllr MacDonald

6. Police Beat Report

Dear Cllr Pilgrim

I am responding in the interest of expediency, on Sue's behalf as she is on leave, and can tell you that Sgt Phil Rudden is aware of the issues and will seek to work with those providing the local data to ensure it is more current. It is noted that they require more localised data however with the number of parish councils covered by the beat teams, this is very time consuming and they don't have the capacity for this on top of their operational work which is why they are directed to a more centralised provision. It is recognised that the national website Police.uk is always at least one month behind with their data and is a known issue, we continue to work with them to remedy this.

Phil is the NPT Sgt responsible for the area and is now aware of the parish concerns. The Beat team is contactable through the website and they may wish to approach them directly.

I do hope this provides some kind of perspective and would urge you to continue to liaise with Sgt Rudden and his team.

Kind regards

Mandy Bennett

PA to Sue Mountstevens, Police & Crime Commissioner

7. Unitary Members report

Cllr Pilgrim gave a further update on planning application 18/83275/FUL Land off Sand road. Refer Planning Minutes item 6.

8. Other Issues

Traffic Calming Issues

The Clerk reported that despite a statement being placed on the Parish's Web Site (referenced from the Village Face Book page) outlining the Parish Councils position and inviting residents to a meeting on the subject, no response had been received.

Christmas Newsletter

It was confirmed that the Christmas Newsletter would be aimed to be published electronically the 2nd week in December.

All items required to be included were requested to be forwarded to Cllr Jenkins by 1st November. It was anticipated that the theme of the newsletter would be 'Experiences of lockdown within Kewstoke '.

Traffic Cones

A response was awaited from NSDC as to whether they would support the Parish Council utilising traffic cones at appropriate times to assist parking issues.

It was agreed to leave the item on the agenda for the next meeting until a response was received.

Action:- Parish Clerk & Liaison Officer and Unitary member Cllr Pilgrim to chase.

Media Committee

It was suggested by the Chairman that a Media Committee meeting be convened to review the possibility of advertising on the Parish Web site. Following a brief discussion this was not felt to be required.

9. Clerks Report

O/S Grants

The Clerk confirmed that a purchase order had been received in respect of a grant of £1000 for maintenance of the Bus Terminus Car Park, and that an Invoice had been emailed to NSDC. .

The Clerk also reported that there were still two outstanding grants that were due, one of £1200 from the Environment Agency and £500 in respect of the Village Orderlies from NSDC. The Environmental Agency had confirmed that a Purchase Order would be raised shortly.

Action: - Parish Clerk to Chase the Environment Agency and the Unitary Council member was requested to follow up the O/S Orderly Grant with NSDC.

Trees Cygnet Hospital

The Clerk reported that a resident of Kewstoke Road had approached the Cygnet Hospital with a view to cutting back the trees within the Cygnets grounds and wished the Parish Council to be made aware.

Sea Front Memorial benches

The Clerk confirmed that a contractor had now commenced work on the maintenance of the benches.

Environment Agency Sea Defence work.

The Clerk reported that a phone call from the Environment Agency had indicated that work would recommence on the the sea defences in the autumn, and that full details would be made available shortly to the Council to publish on the Parish's Web Site.

Verge Cutting

The Clerk is currently in discussion with representatives of NSDC with regards to obtaining a grant in respect of the twice yearly verge flailing undertaken by the Parish Council albeit NSDC responsibility.

Action: - Parish Clerk

Footpath

The Clerk confirmed that the footpath along Crookes Lane to the Sand Bay Fish and Chip Shop was in the process of being registered with the Land Registry.

10. Financial Update

Payments for the month had been approved outside of this meeting to allow payment in the appropriate calendar month. See below.

Payments for September 2020

Salaries & Expenses	£1,991.12
HM Revenue and Customs	£205.74
Weston Support Services	£131.60
Weston Town Council (Dog Bins)	£237.60
Came and Company Insurance	£1,334.04
Westcotec	£201.00
SLCC (Clerks Association membership)	£161.00
A&J MacDonald	£5.00
K.Harper reimbursement	£37.80
Berry Redmond Gordon Penney	£20.00
Zerographic	£107.48
A.Ham	£138.00
SJ Phillips	£145.18
Total	<u>£4,715.56</u>

The Clerk clarified the payment to Came and Company who are specialist Local Council Insurance Brokers who provided 3 quotes in respect of the Councils annual insurance with a recommended Insurance Company.

The insurance is a tailored made package which covers the Councils Assets and Public Liability.

11. Councillors Report

Cllr Vearncombe

Cllr Vearncombe reported that a coach had contravened traffic signage and proceeded along Kewstoke Road, Cllr Vearncombe had reported the incident to the coach operator and the Clerk was requested to follow this up with a formal letter.

Action:- Parish Clerk.

Cllr Vearncombe also requested that he be contacted when the next verge cutting was going to take place so he could assist the contractor him with any traffic management required. This was expected to be around the beginning of November.

Action : - Cllr Adams

Cllr Harper

Cllr Harper reported that a road sweeper had recently been clearing the excess sand from Beach Road. It was not known if this was NSDC scheduled work or an ad hoc exercise.

Cllr Harper also reported that there appeared to be a number of discarded road signs by the Cattery in Lower Norton Lane.

Action: - Parish Clerk to request NSDC removes them if the work had now been completed.

Cllr Adams

Cllr Adams reported that commercial waste had been dumped on footpath AX19/10 Beach Road to Elmsley Lane. Although this had been reported to NSDC and a site visit undertaken, it was requested that it also be reported to NSDC Environmental Health dept.

Action: - Parish Clerk

Cllr Adams also enquired as to whether the issue of mountain bikes using the slope/footpath into the car park opposite the Commodore Hotel had been reported to NSDC.

The Clerk confirmed that this had been reported to NSDC who confirmed they were looking into the matter, as well as to Cllr Pilgrim, (Unitary Member) noting that a solution had been requested which stopped or slowed down cyclists but also allowed members of the public including horse riders to use the footpath

Action: - Parish Clerk

Cllr MacDonald

Cllr MacDonald confirmed that he had purchased £70 of wine vouchers for the ex Councillor who had assisted the Council recently with the Footpath Agreement,

Cllr MacDonald also asked if the traffic cones outside the Village Hall could be now be removed and stored in the Village Hall until required. This was agreed.

Cllr MacDonald also reported that a number of shingles were missing from the shelter on the sea front. The Clerk confirmed that he was aware and that a contractor had been requested to remedy.

Meeting closed at 7.40pm

12. Date of next meeting Monday 2nd November 2020.