



Kewstoke Parish Council

Kewstoke Parish Council

“Here to protect the Rural Character and Environment of the Village and to promote Kewstoke as a pleasant place to live”

Clerk to the Council Mike Hardwick

35 Beach Road Sand Bay, Kewstoke

Weston Super Mare BS22 9UU

Tel Mobile 07836 386244

e-mail Parishclerkkewstoke@Gmail.com

Chairman Councillor J.MacDonald

Minutes of the Kewstoke Parish Council Meeting held at Kewstoke Village Hall on Monday 7th October 2019, which commenced at 7pm.

Present Cllrs R. Adams ,C. Bates, T Morris (Vice Chairman) K.Harper, J. MacDonald (Chairman) R.Buckley T. Horry K.Jenkins N.Whyte G.Vearncombe Natalie Richards (liaison Officer) Part.

In attendance

Unitary members

Cllr Pilgrim (Part)

Cllr Willis (Part)

Parish Clerk

M.Hardwick

Members of the Public

There were 5 (Five) members of the public present.

NSDC Managers

There were 2 (Two) NSDC Managers present

1 Opening of the meeting

Meeting opened at 7pm

.

2. Apologies for absence

Cllr Cunningham

3. Declaration of interests

None

4. Adoption of the minutes of the Council meeting of 2nd September 2019

These were adopted with no changes,

Proposed Cllr Buckley
Seconded Cllr Morris

Vote was unanimous.

5. Police Report

**The Chairman read out the Police Beat report for 1/09/2019- 30/09/2019
Resulting from 47 calls to the Police (10 were from the Cygnet Hospital) 10
crimes were recorded.**

Recorded Crimes

Criminal Damage 2
Harassment 3
Assault 3
Theft 1
Public Order 1

It was agreed to circulate contact details of the PCSO's

Action:-Parish Clerk.

Compilation of statistics relating to reported crimes to be revisited

Action:- Cllr Jenkins and Parish Clerk.

6. Actions from previous meeting.

Signage for staff vehicles

Cllr MacDonald proposed that 2 initial magnetic signs are purchased for attaching to vehicles used by anyone on official Council business whilst working within the village, indicating that they are working for the Council.

These signs would also incorporate warning chevrons.

Cost of signs £34 each

Proposed Cllr Whyte
Seconded Cllr Buckley

Agreed Unanimously

Road Sweeping Vehicle- sand on Beach Road.

Cllr Harper confirmed that the road sweeper had been deployed but required a further visit at no extra cost to complete the drain clearance work.

Action Cllr Harper: - ongoing

Fixed Asset Register

The Clerk had contacted the Greenslade Taylor Hunt (Land Surveyor) and confirmed that he had been aware of a Covenant attached to the existing Lease when he recently valued the Village Green.

Coastal Path – Natural England report

The Clerk confirmed that Cllrs Adams and Horry had responded on behalf of the Council and that confirmation of receipt of the response had been received.

7. Media Committee update

Cllr Jenkins reported that the new Web Site was progressing and almost ready to go live soon.

A couple of Councillors were still to complete the 100 word introduction.

A further meeting of the Media Committee would be arranged to progress the development of the new site and scrutinise the current content.

Action:-Cllr Jenkins

It was agreed that a shortened Christmas newsletter would be produced for publication by the end of November, and would be used to publicise the new Web Site.

Contributions towards the newsletter are requested to be forwarded to Cllr Jenkins by the end of October.

Action :-All

8. TRO (Traffic Restriction Order) extension

A meeting held on 17/09 attended by representatives of the Parish Council and NSDC Design Team Manager agreed proposals to extend the current TRO (Traffic Restriction Order) to 3 additional areas within Kewstoke.

These were put to the full Council for agreement and after a brief discussion the following proposals were agreed

1, Double Yellow lines (Thin) on the non sea wards side of Beach Road from the Junction of Crookes Lane and Beach Road towards the Commodore Hotel and onto Kewstoke Road, and the extension of the existing double yellow lines to Kewstoke Road on the sea ward side.

Proposed Cllr Morris

Seconded Cllr Harper

Agreed Unanimously

2, Thin double yellow lines directly opposite and to the right of the Ardnave Caravan Park entrance along Crookes Lane to the bend.

Proposed Cllr Buckley

Seconded Cllr Harper

Agreed Unanimously

Cllr Horry raised the question of whether white lines could be added to the centre of Crookes Lane to improve the situation. The Design Team Manager agreed to investigate.

3. Thin Double Yellow lines for short part of Myrtle Tree Crescent entrance on both sides of the Road and also opposite the entrance and left onto the bend in Sand Road on both sides of the road.

Proposed Cllr Buckley

Seconded Cllr Morris

Agreed Unanimously

The proposals would now be drawn up and formalised before being presented to the Parish Council by NSDC Design Team Manager for sign off. NSDC would then instigate the appropriate notifications and consultation process.

It was agreed to possibly publicise the plans in the Christmas newsletter see item 8.

Car Park Update

A update on the Car Parks was presented to the Council by NSDC Parking Services/Civil Enforcement Manager.

In Summary:-

Highest number of tickets issued was in August 2019 where 7000 were issued

The lowest month for issuing tickets was April 2019 where 4000 were issued

Most popular ticket was the 1 hour ticket

£23k had been raised in the first 6 months of operation with an anticipated £40K for the Year. This exceeded all expectations.

146 penalty notices issued with locations mapped – It was suggested that this mapping be included in the Christmas newsletter.

The Parking Services Manger agreed to revisit the contribution towards the upkeep of the Car parks made by NSDC to the Parish Council now that the income exceeded initial projections.

Action: - Clerk to e-mail NSDC Parking Services/Civil Enforcement Manager.

The NSDC Design Team Manager updated the meeting with regards to the provision of car charging points at the Bus Terminus Car Park. Initially there was an issue with earthing the devices in sandy soil although NSDC Principle Engineer has been tasked with finding a solution.

9.Finance and Policy Committee

At the last meeting a number of Draft Policies were reviewed with a view to presenting to the full Council for adoption.

Draft Policies

Draft Publishing Policy

Draft Fixed Asset Policy & Fixed Asset Register

Draft Memorial Plaque Policy

Draft Charitable Donation Policy.

These are to be circulated to Councillors before the next Parish Council Meeting.

Internet Banking Policy.

Some Initial transactions had now been successfully processed through Unity Trust Bank our Internet bank and it was proposed that a further £5000 be transferred from our current bank account with Nat West to allow further transactions to be processed.

Proposed Cllr Morris

Seconded Cllr Buckley

Agreed Unanimously.

10.Unitary Councillors Report

Cllr Willis

Cllr Willis reported that Sand Bay/Sand Point had been featured in the Western Morning News as a place to visit

Cllr Pilgrim

Cllr. Pilgrim reported that the cost of replacing the Waste Bins within Kewstoke to allow for dual collection of domestic and dog waste would be £20 per bin.

Cllr Pilgrim also reported that NSDC Waste Contracts Officer would be willing to meet with representatives of the Council to discuss dog waste collection after 1/4/2020. See item **9**. Dog Bin Emptying.

11. Other Issues.

Dog Bin Emptying

The Chairman demonstrated an upgrade he had made to the current plastic dog poo bag dispenser outlet using car seat trim to make them more robust. This is to be implemented and existing dispensers gradually replaced incorporating the change to the dispensing outlet.

It was also agreed to take up the offer to meet NSDC Waste Contracts Officer to discuss dog waste removal from 1st April 2020 and set up a Working Group consisting of Cllrs. Harper, MacDonald Adams and Buckley

Action:- Clerk to arrange meeting

Kiosk Concession and Lease.

The Chairman reported that the Lease for the Kiosk had now been signed by both parties and subject to agreement from NSDC Estates Manager would be exchanged shortly.

The tenants had agreed to pay the electricity costs associated with the site.

DBS Checks had been successfully undertaken.

Membership of ALCA

There was some discussion as to why the Council should not join ALCA.

Action:- Cllr Horry to research and review and report back

Toilet opening Times

Following a brief discussion it was agreed to leave the Toilet block adjacent to the Kiosk available to the public throughout the year.

During the period 1/3 – 30/10 they would be visited and cleaned twice a day and from 1/11- 28/2 visited and cleaned once a day.

Proposed Cllr Whyte

Seconded Cllr Jenkins

Agreed Unanimously

12. Clerks Report

The Clerk reported that the Councils Combined Commercial insurance renewal is due and following recommendation from our Broker Came & Company a renewal premium of £1505.84 is recommended to be taken out with the Insurance company 'Inspire'.

It was also noted that investigations had indicated that the Kiosk/Toilet Block was currently overvalued in the Policy Schedule and that a revised sum assured of £50K would be agreed with the Insurance Company. Whilst the premium could not be reduced this year a refund would be expected and future policy premiums would reflect this revaluation.

Proposed Cllr Whyte

Seconded Cllr Morris

Agreed Unanimously

A new company T.W.Maintenance is currently being trialled providing maintenance of the sea front benches. Early indications suggest this will be successful although the work is subject to ongoing monitoring.

Cllr Adams assisted in providing some Feedback from the recent Sand Bay Management Committee.

1. The Environment Agency to visit and review Sand Bay Sea defences with representatives of the Parish Council late October.
2. The Environment Agency confirmed recent surveys suggest the dunes are acting as successful sea defence although more work financed by the EA would be undertaken in particular additional Chestnut/Picket fencing.
3. If funds were available the Parish Council would be eligible for a further Grant in 2020/2021 to assist with maintenance of the sea defences.
4. NSDC indicated they would not be attending future meetings after the next scheduled meeting and wished to pass the Chairmanship of these meetings to the Parish Council.
5. Natural England has reviewed in participation in Local Organisations and Committees and will no longer be attending meetings of the Sand Bay Management Committee.
6. It was also confirmed that the only way funding can now be obtained in the form of grants from Natural England in respect of the sand dunes is via the Countryside Stewardship Scheme.

To apply for a grant under this scheme land must be registered with the RPA (Rural Payment Agency). It was suggested that the Parish Council may wish to register the dunes. This would mean taking on certain responsibilities in respect

of the dunes which were not made clear, and it was felt; therefore, that this was is unlikely to occur.

A request had been received from NSDC to make the Councillors aware that a person had been observed using a chain saw cutting up and removing wood from the beach. Should anyone spot this person engaging in such activity the advice would be to phone the Police.

A course with a view to obtaining Street Works Certificates for Orderlies is to be run by NSDC in November at a cost of £105 pp. This would be offered to the Orderlies.

13. Financial Update

Financial Update September

Payments for Approval

Staff Salaries and expenses	£2001.67
T.W.Maintenance	£320.00
Signtech	£ 93.60
HM Revenue & Customs	£ 216.29
The Society of Local Clerks	£ 156.00
Weston Support services	£ 59.86
T.Baker	£165.00
J.Mortimer	£176.00
Greenslade Taylor Hunt	£420.00
A.Ham	£269.00
Came & Company	£1505.84
M.J.Isgar	£288.00
R.Adams	£10.00
L.Ireland	£10.00
J.MacDonald	£10.00
P.I.Rees	£10.00
Total	<u>£5711.26</u>

Proposed Cllr Morris

Seconded Cllr Buckley

These were unanimously agreed for payment

14. Christmas Party

It was confirmed that an entertainer other than Bobby the Clown had been booked for the Children's Christmas party.

It was agreed that the Parish Councils Christmas party would be held in January in the Commodore without entertainment.

Action:- Cllr Bates to confirm booking and obtain menu options.

15. Councillors Report

Cllr Vearncombe

Cllr Vearncombe reported that one of the street lights in upper Kewstoke Road was not working (no.9)

Action Cllr Harper

Cllr Vearncombe also reported that some of the hedges around the village required attention.

Action Cllr Adams to contact contractor DG Board.

A previous request to change the period for which the allotment contracts were offered was briefly discussed and agreed to leave as it is currently,

Cllr Whyte

Cllr Whyte reported that some white lines were missing from the side of Toll Road.

Action:- Clerk to notify NSDC

Cllr Morris

Cllr Morris reported that vegetation on both sides of Monks Hill required attention

Action: - Parish Clerk to contact Contractor.

Cllr Horry

Cllr Horry reported pot holes appearing on Monks Hill.

Action :- Parish Clerk to raise with NSDC.

Cllr Adams ;-

Cllr Adams referred to overhanging branches covering a street light from a tree situated in Norton Court Farm.

Action: - Cllr Morris to contact the owner with a view to requesting the branches are cut back.

Meeting Closed 8.48pm

16. Date of Next Meeting Monday 4th November 2019