



Kewstoke Parish Council

Kewstoke Parish Council

“Here to protect the Rural Character and Environment of the Village and to promote Kewstoke as a pleasant place to live”

Clerk to the Council Mike Hardwick

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Chairman Councillor J.MacDonald

Minutes of the Kewstoke Parish Council Meeting held at Kewstoke Village Hall on Monday 2nd March 2020, which commenced at 7pm.

Present:- Cllrs R. Adams, C. Bates, T Morris (Vice Chairman) K.Harper, R.Buckley, T. Horry , N.Whyte, G.Vearncombe, R.Cunningham, &, J.MacDonald (Chairman)

In attendance

Members of the Public

There were 3 members of the Public present

Unitary Members

Cllr.Pilgrim

Parish Clerk

M.Hardwick

1. Opening of the meeting

The meeting opened at 7pm.

2. Apologies for absence

N.Richards (Liaison Officer)

Cllr Willis Unitary Member

Cllr Jenkins

3. Declaration of interests

None

4. Adoption of the minutes of the Council meeting of 3rd February 2020

These were adopted with no amendments.

Proposed Cllr Cunningham
Seconded Cllr Bates

Vote was unanimous.

5. Actions from previous meeting.

Signage for staff vehicles

Cllr MacDonald proposed that 2 initial magnetic signs are purchased for attaching to vehicles used by anyone on official Council business whilst working within the village, indicating that they are working for the Council.
These signs would also incorporate warning chevrons.

Cost of signs £34 each

Action:-Cllr MacDonald ongoing

Crime Statistics

It was suggested that the database of meaningful statistics in respect of reported crimes over a period of time would be revisited.

Action:- Cllr Jenkins ongoing

Cutting back of trees on Monks Hill

Cllr Vearncombe reported that trees adjacent to Monks Hill required cutting back.

Action:- Cllr Vearncombe ongoing

6. Police Beat Report

The Clerk reported that the February's report had not been received.

7. Unitary Members report

Cllr Pilgrim reported

1. A barrier has now been erected around the unauthorised extension to the BMX ramps in Worlebury Woods.
2. An extension in respect of planning application 19/P/0063/FUL has been granted until 13/03./2020 although it is likely that a further 6 weeks will be required for the applicant to provide all the information required.
3. Comments are sought with regards to ongoing work at the Iron Age Hill Fort in Worlebury Woods. Cllr Pilgrim is to provide a link to be publicised on FaceBook requesting public feedback.

8. Tablets

Cllr Buckley reported 10 tablets had now been purchased and that a date for a training evening would be arranged.

Options for a domain hosting were discussed and agreed to add to a future agenda once a cost had been established and a meeting with the Councils Web Administrator had taken place.

Action:- Cllr Buckley

9. Car Parking at Bus Terminus.

The Clerk reported a meeting had taken place with NSDC Civil Enforcement Manager Cllr Morris and Cllr MacDonald regarding two items

1. The ongoing funding of car park maintenance and initial set up costs of wilding.- It was agreed to submit a further request to NSDC for £1000, supported by invoices, to obtain a further contribution towards the initial set up of the wilding project and request an additional £500 per annum with ongoing maintenance costs.

Action:- Parish Clerk

2. A resident of Kewstoke had suggested that the Bus Terminus Car Park was being used by members of the public to park all day whilst commuting to Weston Super Mare resulting in the car park becoming full on popular days. The Civil Enforcement Manager requested further information on times and dates before deciding on any course of action.

Action:- Parish Clerk

10, WCAG2.1

The Clerk reported that a draft Statement of Accessibility had been drawn up and subject to some technical clarification would be submitted to the Councillors for approval in due course.

Action:- Parish Clerk to set up meeting of Media Committee to finalise.

11. Other Issues

Dog Bin emptying 2020/2021

The Clerk reported that following a number of meetings with the Parish Clerk, Cllr Harper and representatives of Weston Town Council a contract was now ready to be signed in respect of dog bin emptying for next financial year.

This was in respect of 9 bins at £5.50 per bin, with initially each bin emptied once a week and subject to a regular review with the option of increasing emptying of identified well used bins.

It was recommended by the Clerk that following scrutiny of the contract by Cllr Harper, the contract now be signed.

Proposed Cllr Vearncombe

Seconded Cllr Morris

Agreed Unanimously

Quote for Kiosk/Toilet block

The Clerk reported a second quote had now been received and the item would be added to a future agenda for discussion.

Action:- Parish Clerk

Somerset Village of the Year

The Somerset Village of the year competition supported by Wessex Water PLC is again being run for 2020. Entries are being invited by accessing the Web Site and highlighting 5 reasons why a particular Village stands out from the rest.

It was agreed that the Council wished to support local residents nominating Kewstoke in the competition with a first prize of £2000 and that the competition and Web Site where entries could be put forward would be publicised on Face Book.

Action:- Cllr Jenkins

Date of the Annual Parish Meeting

After some discussion it was suggested an evening W/C 11/5. Preferably Thursday 14th May.

Action:- Parish Clerk to confirm with the Village Hall Booking Officer availability.

Allotment Contracts

Allotment contracts are due to be signed this month. The Clerk to provide Cllr Vearncombe with contracts and covering letters for distribution. .

Action:- Parish Clerk Cllr Vearncombe

Traffic Restriction Orders

Following a recent meeting with representatives of NSDC, the Clerk, Cllr Morris & Cllr MacDonald, the two outstanding Traffic Restriction Orders (TRO's) in respect of Kewstoke were raised.

It was confirmed that hopefully both should be in place by Easter 2020.

12. Clerks Report

Council Insurance Photocopier.

Following a brief discussion it was agreed to increase the annual insurance premium by £95 to cover the photocopier sited in the Village Hall against any loss arising from it being in the Village Hall.

Proposed Cllr Whyte

Seconded Cllr Vearncombe

Agreed Unanimously

Dunes Grass Cutting Policy

The Clerk confirmed that a draft policy had been drawn up and was awaiting agreement from Natural England and NSDC before being submitted to the Council for adoption.

Action:- Parish Clerk & Cllr Adams

Beach Orderly -Job description

It was agreed to set up a meeting of the Staffing Committee to discuss the Councils requirement for the role and construct a Job description.

Action:- Parish Clerk

Minimum wage increase

The Clerk confirmed that there is a statutory increase in the minimum wage w.e.f 1/4/2020 to £8.71.

It was agreed to increase the minimum hourly rate for existing staff to £9 per hour w.e.f. 1/4/2020.

Proposed Cllr Morris

Seconded Cllr Buckley

Agreed unanimously

13. Financial Update

Financial Update February 2020

Payments for Approval

Protege £1000.00 already paid Chq No 300222

M.Hardwick (Clerks Salary)	£683.08	Internet Banking
M.Hardwick (Clerks Expenses)	£ 74.40	Internet banking
M.Hardwick reimbursement	£92.34	Internet Banking
HM Revenue & Customs	£216.29	300223
B.Thorne Salary	£467.50	Internet Banking
B.Thorne (Expenses)	£3.98	Internet banking
B.Thorne reimbursement	£14.25	Internet Banking
R.Palmer	£336.71	Internet Banking
R.Palmer(Expenses)	£48.84	Internet Banking
Weston Support Services	£33.89	Internet Banking
J,Sayer	£107.29	Internet Banking
J.Mortimer	£208.00	Internet Banking
Total	<u>£ 2286.57</u>	

Proposed Cllr Vearncombe

Seconded Cllr Cunningham

These were agreed unanimously for payment

14. Councillors Report

Cllr Adams

Cllr Adams reported that large vehicles were turning into Elmsley Lane and then finding themselves stuck and struggling to turn around and wondered if warning signs could be erected at the entrance

Action:- Cllr Vearncombe to raise with NSDC. .

Cllr Morris

Cllr Morris reported a failing street light in Kewside.

Action:- Cllr Harper

Cllr Morris also raised the concerns of some residents at the large number of trees cut back on private land off Lower Norton Lane towards the Queens Way.

Cllr Vearncombe

Cllr Vearncombe reported the work undertaken by BT (Open Reach) along Kewstoke Road had been successfully completed.

Cllr Vearncombe also reported that outstanding repairs to Kewstoke Road had also been undertaken

Cllr Cunningham

Cllr Cunningham reported tyres appearing on the Toll Road.

Cllr Whyte

Cllr Whyte reminded everyone of the VE day celebrations on 8th May 2020 and that leaflets would be distributed shortly advertising the event as well as appearing on FaceBook.

Cllr Whyte also confirmed the Church illuminations would be ready March/April 2020.

Cllr Bates

Cllr Bates raised the issue of the Councils Christmas Party 2020, and requested deposits of £20 from each of the Councillors.

Action:- All

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15.Footpath

It was proposed that this agenda item was held in private without the Public or Press present due to Commercial sensitivity of the Subject.

Proposed Cllr Cunningham

Seconded Cllr Bates

Agreed Unanimously

Following some discussions relating to the renewal of an agreement in respect of a footpath which runs along Crookes Lane between the Village Hall and the Bay Bar the following was agreed

1. Stock fencing to be erected by the Parish Council on the South side of the footpath.
2. £15,000 for a 10 year agreement or better to be offered to the landlord to secure a future agreement.
3. A bin to be purchased by the Parish Council and sited at the Bay Bar end of the footpath

Proposed Cllr Morris

Seconded Cllr Harper

Agreed by Majority 8-2

Meeting Closed 8.20pm

16. Date of Next Meeting Monday 6th April 2020

