



## **Kewstoke Parish Council**

**“Here to protect the Rural Character and Environment of the Village and to promote Kewstoke as a pleasant place to live”**

**Clerk to the Council Mike Hardwick**

**35 Beach Road Sand Bay, Kewstoke**

**Weston Super Mare BS22 9UU**

**Tel Mobile 07836 386244**

**e-mail [Parishclerkkewstoke@Gmail.com](mailto:Parishclerkkewstoke@Gmail.com)**

**Chairman Councillor J.MacDonald**

Minutes of the Kewstoke Parish Council Meeting held at Kewstoke village Hall on Monday 3<sup>rd</sup> June 2019, which commenced at 7.07pm.

Present R .Adams ,C Bates, T Morris (Vice Chairman) R.Cunningham K.Harper, N.Whyte K.Jenkins

### **Unitary members**

Cllr.Willis

Cllr Pilgrim

### **Members of the Public**

**There were three members of the Public Present**

### **Public participation**

Maxine Gourlay of 21 Seabrook Road raised the issue of the effect on wildlife at the Bus Terminus car park as many of the trees and hedges had been cut back during its upgrade.

It was confirmed that the site would be replenished with Shrubs etc, in the autumn funded by the Parish Council.

A further question was raised as to why the smaller car park had been closed and what its long term future use might be.

It was confirmed that the upgraded car parks had resulted in extra capacity and that the smaller car park was no longer needed. The long term use was a matter of NSDC who owned the site

## **1 Opening of the meeting**

Meeting opened at 7.07 pm

.

## **2. Apologies for Absence**

Natalie Richards (Liaison Officer)

Cllr Vearncombe.

Cllr Horry

Cllr MacDonald

Cllr Buckley

## **3. Declaration of interests**

None

## **4. Adoption of the minutes of the minutes of the Council meeting of 7th<sup>h</sup> May 2019**

These were adopted with one amendment to Appendix 1 T,Morris rather than T.Horry nominated as Vice Chairman.

.

Proposed Cllr Harper

Seconded Cllr.Bates

Vote was unanimous.

## **5. Allan Taylor NSDC**

Mr. Taylor gave a brief over view of the impact of the two recently upgraded car parks. Some of the headline figures were:

Since the car parks became pay and display on 11/4/2019 a net £7k had been raised by NSDC to date.

10K tickets had been purchased split 3900 in respect of the Commodore Car Park and 6100 at the Bus Terminus Car Park.

The most popularly purchased ticket was that for an hour.

6 Yearly Permits had been purchased.  
49 Parking Tickets had been issued which was expected to reduce over time.  
3 tickets had been issued for illegal parking outside of the car parks.

Mr Taylor also sought to clarify the yellow line restrictions which was, they did not necessarily signify the end of the highway so any cars parked on or behind the lines could be liable for prosecution. The white H lines indicated private land over which NSDC had no jurisdiction and could not enforce the T.R.O.

He also clarified that the Single yellow lines indicated waiting restrictions between 8-6pm which was limited to 5 minutes, this means the orderlies would be able to stop temporarily on the yellow lines provide their vehicles displayed chevrons, they wore Hi Viz Jackets and attended a training course to obtain a Street Works Certificate.

The courses run by NSDC cost approximately £100 and could be arranged through NSDC. The Certificates were valid for 3 years.

Reference was also made to the stretch of road from Crookes Lane to the Commodore Hotel where a TRO was currently being considered by NSDC.

It was suggested that the Councils preference for either one or two yellow lines was communicated to David Murphy (NSDC) as part of the consultation process.

A vote indicated that a majority of the Councillors would prefer a single line although consultation with residents was also suggested to feed back to the consultation process.

## **6. Actions from previous meeting.**

### **Party for Cedric**

Cllr Morris confirmed the Blitz tea rooms for the presentation on 8<sup>th</sup> June 3-30pm.

### **Drainage Ditch Near Bus Terminus**

Cllr Adams reported that a 50m stretch of Drainage ditch near Bus Terminus car park not maintained by NSDC required clearing. A meeting had been arranged with Internal Drainage Board to review. – *Awaiting Meeting to take place*

**Action: Cllr Adams**

### **Tyres in ditch near Sand Road junction**

Cllr Adams & Cllr Vearncombe to remove although it is proving to be a complicated exercise.

**Action: Cllr Vearncombe & Cllr Adams – *Ongoing although some tyres have been removed.***

## **7. Committees (To agree membership)**

**Membership of the following Committees was confirmed as**

### **Policy and Finance Committee**

Cllr Morris (Chairman) Cllr MacDonald Cllr Buckley Cllr Horry Parish clerk

### **Beach Management Committee**

Cllr Adams Cllr Horry Cllr Harper Parish Clerk

### **Media Committee**

Cllr Jenkins Cllr Whyte Cllr Cunningham Cllr MacDonald Parish Clerk

### **Staffing Committee**

Cllr Morris Cllr Cunningham Cllr Horry Cllr Harper Parish Clerk

### **Xmas Party Working group**

Cllr Bates Cllr Whyte

### **Kewstoke Relief in need Representatives**

Cllr Cunningham Cllr Whyte.

### **Action: Parish Clerk to update records**

## **8. Police Report**

There was no police report available.

Cllr Pilgrim was to raise the matter at a pre arranged meeting with Sergeant Kerslake with a view to obtaining an improved and meaningful report.

## **9. Unitary members report**

### **Cllr Willis**

Cllr Willis reported uneven pavements outside the Ardnave Caravan Park

**Action: Parish Clerk to Contact Nick Raymond NSDC.**

Cllr Willis requested that any comments from the Planning Meeting relating to Rose Tree Caravan Park ref 18/83275/FUL was emailed to her by 5/6/2019

**Action: Parish Clerk**

### **Cllr Pilgrim**

Cllr Pilgrim confirmed that when the Commodore car park was levelled off an additional 30 car parking spaces would be available. This work was scheduled to start in August.

A new footway to the beach was also to be constructed.

Cllr Pilgrim also reported that CCTV was to be installed at both car parks, and that a consultation process was currently underway by NSDC with a view to possibly extending the existing T.R.O. This was being run by David Murphy. (NSDC) See item 5

## **10. Adoption of Financial Regulations**

A draft copy of Financial Regulations was presented to the Council by the Chairman of the Policy & Finance Committee for adoption.

Proposed Cllr Morris  
Seconded Cllr Bates

This was unanimously agreed

## **11. Adoption of Policy Councillors authorised spend limits KPC001**

A draft Copy of the Policy was presented to the Council by the Chairman of the Policy & Finance committee for adoption

Proposed Cllr Morris  
Seconded Cllr Bates

This was unanimously agreed

## **12. Code of Conduct /Register of Interests.**

A draft 'members Code of Conduct' was distributed with a view to adopting at the next Council meeting, which makes reference to the disclosure of members interests.

A 'members register of interests' form with explanatory notes was also circulated to all Councillors present for completion and was requested to be returned to the Parish Clerk before the next meeting, with a view to publishing on the Kewstoke Parish Council Web Site.

A copy would be made available to Councillors not present.

**Action:Parish Clerk**

## **13. Other Issues.**

### **Media Committee Update.**

Cllr Jenkins discussed the efforts that had taken place to upgrade/update the Parish Council web site to a new modern looking vibrant site.

A draft layout of the new site was made available to view which was well received by Councillors, this included a new Parish Council logo which was agreed unanimously to adopt.

Proposed Cllr Bates  
Seconded Cllr Whyte

A high resolution version of the logo would be provided by the Web designer with a view to incorporating onto Council documentation and other Council items where appropriate.

The Committee will meet with a view to producing Media Policies for full Council adoption. ie. Social Media Policy, Council press policy ect.

### **Signage Tea Rooms /Kiosk**

Cllr Adams explained the concerns that had been raised on the number and appropriateness of signs appearing at the two locations.

Both parties have been contacted via e-mail and personal visits requesting the moving and or reducing of signage, although this has had limited success,

Cllr Willis had contacted NSDC with a view to obtaining written definitive clarification of what is permissible and will report back to the Council.

### **Dog Bins**

A number of dog bins have now been removed by NSDC as agreed. Unfortunately the car park barrier code was not made available to the operatives who emptied the bins and initially they were not being emptied. This has now been resolved.

Signs indicating that the domestic bins could also be used for dog waste had yet to be received, although on order by NSDC.

The situation is being monitored.

### **VAS Vehicle Activated Signs.**

A meeting had now taken place with Richard Dillon of NSDC where a possible 5 sites were identified which would be acceptable to NSDC to locate the potential Vehicle Activated Signs.

The original agreement was to have solar powered signs, although on viewing the locations the size of the solar panel would preclude them being used in the identified locations.

A battery operated VAS was made available on loan and located on the post near the village green, this is available for 2 months. It was agreed to move this temporary sign after a month to a location outside the Church to monitor feedback.

A revised pricing of a battery operated VAS would be sought and the item placed on next month's agenda for further discussion. .

**Action: Parish Clerk to obtain price.**

### **Fixed Asset Register**

A land surveyor had now visited the Village Green, Allotments and the Kiosk to value all 3 sites for the Fixed Asset Register. A response is currently awaited.

### **ALCA Courses**

There are a number of ALCA and NSDC Council refresher courses available for Chairmen, Councillors and Clerks. These cover Council procedures and the running of Councils.

If anyone is interested in attending please let the Parish Clerk know.

#### **14. Correspondence**

A copy of a letter written to the then Leader of North Somerset District Council was received from a resident of Beach Road detailing various concerns regarding the parking restriction scheme and sand now regularly on parts of Beach Road.

#### **15. Financial Update**

##### ***Cheques for Approval***

Staff Salaries & Expenses	£1056.16
HM Revenue & Customs	£86.60
R. Palmer Village hall	£410.50
M.Skinner	£682.00
T.H Baker	£2043.83
Weston Support Services	£66.19
T.H.Baker (A.Ham)	£394.00
J.Mortimer	£184.00

These were unanimously agreed for payment

Proposed Cllr Cunningham

Seconded Cllr Whyte

#### **13. Councillors Report**

##### **Cllr. Harper**

Cllr Harper proposed that a road sweeping vehicle should be rented for a day for the purpose of clearing the sand on Beach Road and emptying the drains at a cost of £381.

Proposed Cllr Harper

Seconded Cllr Bates

This was unanimously agreed

**Action: Cllr Harper**

### **Cllr Whyte**

Cllr Whyte reported that the road surface was particularly uneven at the Pink Shop end of Lower Norton Lane.

**Action: Parish Clerk to contact Nick Raymond NSDC**

### **Cllr Jenkins**

Cllr Jenkins confirmed the scarecrow trail would take place 7-9<sup>th</sup> June and that there had been 55 entries.

### **Cllr Cunningham**

Cllr. Cunningham reported that the drains were still blocked opposite Owls Crest

**Action: Parish Clerk to contact Nick Raymond NSDC.**

**Meeting Closed 9.05pm**

**14. Date of Next Meeting Monday 1st July 2019**



