

Kewstoke Parish Council
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Chairman Councillor J.MacDonald

Minutes of Kewstoke Parish Council Meeting held at Kewstoke village Hall on Monday 4th February 2019 which commenced at 7pm.

Present R .Adams , K, Jenkins, C Bates, N.Richards (Liaison Officer) T Horry T Morris (Vice Chairman) N.Whyte G.Vearncombe R.Cunningham K.Harper J.MacDonald (Chairman)

Unitary members

Cllr.Willis

Members of the Public

None

1 Opening of the meeting

Meeting opened at 7.00 pm

2. Apologies for Absence

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Cllr.Pilgrim (Unitary member)

3. Declaration of interests

None

4. Adoption of the minutes of the council meeting of 7th January 2019

These were adopted with no changes. Proposed Cllr Vearncombe
Seconded Cllr.Cunningham

Vote was unanimous.

5. Actions from previous meeting.

A letter has now been sent to Cllr Thomas in response to his resignation thanking him for his efforts over the years.

A present is to be organised for Cllr Thomas (Possibly framed picture of Kewstoke) to be presented at afternoon gathering, possibly at the Commodore

Action: Cllr Whyte Cllr Morris

Book swap club- To be raised at next Village hall meeting.

Action Cllr Horry & Cllr Harper

Dog Bins

An offer had been received from NSDC to partially fund the collection for next financial year with the Parish Council picking up the full cost for 2020/2021.

It was not clear if the figure quoted of £6 included the subsidy or how many bins this related to.

Action: N.Richards to follow up to clarify offer of subsidy.

Action: Cllr MacDonald, Cllr Harper and Cllr Adams to meet with a view to finalising a costed solution to propose to the full council.

Finance Committee

The first meeting has taken place on 17th January 2019 with full minutes available to all Councillors.

The Parish Clerk outlined the purpose of meeting and some headline points,

The Finance Committee are to meet quarterly with a view to

1. Scrutinise Financial accounts
2. Review of standing orders
3. Discuss any other matters of a financial nature

Following the meeting the following actions were agreed.

1. To extend the scope of the annual internal audit to include review of standing orders
2. The 4 current signatories to remain as is currently the case
3. The full Council to be advised on corporate financial position at Council meetings, in particular reference to bank reconciliations
4. Procedures to be drawn up for the transit and storage of Cash.

Other Items

1. Investigation into alternative methods of payments i.e. Internet banking
2. Review of the current groundworks schedule

- 3, Introduce a purchase ordering system for 2019/2020
4. Provide employees with recognised work bibs
5. T/F £35,000 from current account to a reserve account.

Parking Review Survey

A response is required to Cllr Nigel Ashton re Parking Review Survey identifying any local parking issues.

Action: Cllr MacDonald Cllr Horry

Outstanding Grants

The Parish Clerk confirmed that the outstanding grant from NSDC for maintenance of the Churchyard had now been received in the sum of £500.

A sum of £1200 would be made available from the environment Agency for 2018/19 & a similar amount for 2020/21. Although no certainty that monies would be available for 2021/22.

This amount of £1200 to be made available for this financial year is required to be seen to be spent on essential sea defences work prior to year end (31/3/2019.)

A meeting to identify work required to be undertaken to meet this requirement was arranged for Tuesday 12th February 2019 at the village hall at 7pm

Action: Cllr Harper, Cllr MacDonald, Cllr Adams & Cllr Horry to attend.

Discussions regarding the Local Plan Questionnaire and sea front seat maintenance to be included at this meeting.

Action: Cllr Harper, Cllr MacDonald, Cllr Adams & Cllr Horry.

6. Matters arising as a matter of report

None

7. Police Report

There was no PCSO representation.

Beat Report

Criminal damage 1

Burglary 1

Assault 1

Damage to motor vehicles 1

Theft 1
Road Related 1
ASB 2
Possession of drugs 1

8. Highways issues

The Chairman outlined the fact that rumours had been circulating regarding double yellow lines forming part of the TRO to be imposed following the completion of the pay and display car parks.

Clarification was sought from D.Murphy (NSDC) who outlined 3 options in an e-mail to the Chairman (Copy attached) which he wished to discuss with members of the Parish Council

A meeting is to be arranged with Mr.Murphy- attendees to be Cllr Horry Cllr MacDonald Cllr Adams & Cllr Morris with a view to reinforcing the Parish Councils preferred Option.

Other items to discuss at same meeting

1. Clarification of maintenance arrangements for the Car Parks and possible Grant from NSDC should it fall to Parish Council to maintain.
2. Planting of Trees Shrubs on landscaped area
3. Height Restriction on car parks entrance

Action: Cllr MacDonald

Cllr Adams reported that a 50m stretch of Drainage ditch near Bus terminus car park not maintained by NSDC required clearing. A meeting had been arranged with Internal Drainage Board to review.

Action :Cllr Adams

9.Unitary members report

Cllr Willis

1. Confirmed that the Broadwalk was not to be included as part of Coastal path
2. and provided an update on the O/S planning issues at

18/83275/FUL - Land off Sand Road and

18/P/2423/OUT Land South off of Crookes lane Kewstoke

See planning minutes for details.

10. Other Issues.

Temporary prohibition of use by vehicles Order

A temporary prohibition of use by vehicles Order has been made in respect of the road Closure of Lower Norton Lane to allow for carriageway patching effective from 4/3/2019. It is estimated that 3 days of closure is required to complete.

North Somerset Council Civic Service

An invite has been received in respect of the above for Sunday 10th March at 3pm at St Martin's Church Worle.

Action: Cllr Willis and Cllr Whyte to attend.

Free annual flower Scheme.

An offer has been received from NSDC and Glendale for free flowers to plant around the village.

It was decided not to accept offer as the Scouts were organising a similar activity and that the flowers on offer were not suitable for the sites available around the village.

Two bays tough ten challenge

This has been cancelled.

11. Correspondence

None

12. Financial Update

Cheques for Approval

<i>Clerks salary</i>	<i>£259.80</i>
<i>Inland Revenue</i>	<i>£173.20</i>
<i>Clerks expenses</i>	<i>£54.54</i>
<i>B.Thorne</i>	<i>£352.00</i>
<i>J.Mortimore</i>	<i>£184.00</i>
<i>R. Palmer Village hall</i>	<i>£356.27</i>
<i>J.MacDonald</i>	<i>£46.89</i>
<i>G.Vearncombe</i>	<i>£58.94</i>
<i>M.Hardwick</i>	<i>£352.95</i>

Unanimously agreed for payment

Proposed Cllr Cunningham Seconded Cllr Vearncombe.

13. Councillors report

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Cllr Cunningham

Reported blocked drains and gulley's near to Owls Crest

Action: Parish Clerk to raise with BWW

Cllr Cunningham also reported Alliance Homes had still to clear back overgrowth although there had been a site visit from their Environment Officer.

Action : Cllr Cunningham to follow up with Alliance Homes

Cllr Whyte.

The date for next year's village fete has been changed to 20th July 2019 from 22nd June 2019,

A reminder was also made for £10 donations to Cedric's retirement present from all Councillors.

Action: All

Cllr Vearncombe

Reported a number of tyres in ditch near Sand Road junction which required removal,

Action: Cllr Adams & Cllr Vearncombe

Allotment contracts and letters to be sent this month.

Action: Parish Clerk Cllr Vearncombe

Cllr Morris

Cllr Morris recommended that the Council purchase two additional grit bins, which was unanimously agreed. It was anticipated the costs would be in the region of £100.

Action: N.Richards to liaise with NSDC highways to obtain a cost and agreement that they would be filled by NSDC.

Action: Cllr Morris to identify appropriate locations.

Cllr Morris also indicated that there would be a visit by a number of mini buses in May 2019 from local Schools to Sand Bay and had concerns if there were height restrictions on the new car parks.

Action: to be added to agenda item for meeting with D.Murphy NSDC

Action: Cllr MacDonald.

Cllr Horry

Reported broken mirror on Monks Hill

Action Parish Clerk to arrange purchase of replacement.

Action: Cllr Willis to contact N.Raymond (NSDC) to identify if NSDC could provide or suggest suitable supplier.

Cllr MacDonald

Raised the issue of reviewing the questionnaire in respect of the local plan which was to be undertaken by NSDC on behalf of the Parish Council using an on- line questionnaire similar to 'Survey Monkey'.

Action: To discuss at meeting 12/2 see item 5 outstanding grants.

Meeting Closed 8.23pm

14. Date of Next Meeting Monday 4th March 2019

