



Kewstoke Parish Council

“Here to protect the Rural Character and Environment of the Village and to promote Kewstoke as a pleasant place to live”

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Chairman Councillor J.MacDonald

Minutes of a virtual “on-line” meeting attended by representatives of the Kewstoke Parish Council held on Monday 1st June 2020, which commenced at 7.05pm.

Present:- Cllrs R. Adams, T Morris (Vice Chairman) R.Buckley, T. Horry , N.Whyte, R.Cunningham, J.MacDonald (Chairman) K.Jenkins C.Bates K.Harper

Due to some communications issues not all Councillors were able to be “on line” for the entire meeting.

In attendance

Unitary Members

Cllr Pilgrim

Parish Clerk

M.Hardwick

1. Opening of the meeting

The meeting opened at 7.05pm.

2. Apologies for absence

N.Richards (Liaison Officer)

Cllr Willis Unitary Member

Cllr Vearncombe

3. Declaration of interests

None

4. Adoption of the minutes of the Council meeting of 4th May 2020

The Chairman called by a show of hands and verbal confirmation whether the Councillors could indicate their support for the adoption. This was indicated unanimously.

The minutes along with those of the March and April Parish Meeting would now be signed when appropriate.

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Proposed Cllr Cunningham

Seconded Cllr Whyte

Indicative vote was unanimous.

5. Actions from previous meeting.

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Crime Statistics

It was suggested that the database of meaningful statistics in respect of reported crimes over a period of time would be revisited.

Action: - Cllr Jenkins ongoing

Cutting back of trees on Monks Hill

Cllr Vearncombe reported that trees adjacent to Monks Hill required cutting back.

Action: - Cllr Vearncombe had contacted NSDC and the situation was being monitored,

Warning signs

Cllr Adams reported that large vehicles were turning into Elmsley Lane and then finding themselves stuck and struggling to turn around and wondered if warning signs could be erected at the entrance

Action: - Cllr Vearncombe to raise the matter with NSDC. – Ongoing

Streetlight

Cllr Morris reported a failing street light in Kewside.

Action: - Cllr Harper- ongoing. Cllr Morris to provide the streetlamp number.

Council Christmas Party

Cllr Bates raised the issue of the Councils Christmas Party 2020, and requested deposits of £20 from each of the Councillors.

Action: - All- ongoing

As a number of the actions related to Cllr Vearncombe, who unfortunately could not attend, it was agreed that the Clerk contacted Cllr Vearncombe for an update as a number of the actions may have been completed.

Action;- Parish Clerk

6. Police Beat Report

The Clerk reported that the May report had not been received.

Action:- Cllr Pilgrim to chase

7. Unitary Members report

Cllr Pilgrim

Cllr Pilgrim agreed to pursue NSDC for additional parking restriction bollards which would alleviate the parking issues until the amended Traffic Restriction Order had been implemented hopefully by the end of June.

Action:- Cllr Pilgrim

8. Other Issues

Approval of Annual Accounts / AGAR statement

The details had been reviewed at a recent Policy and Finance meeting and circulated to all Councillors prior to the meeting.

A proposal was made to approve these documents by the Chairman of the Policy and Finance Committee.

Proposal Cllr Morris

Seconded Cllr Buckley

The Chairman called by a show of hands and verbal confirmation whether the Councillors could indicate their support for the adoption. This was indicated unanimously.

Footpath Agreement

Cllr MacDonald confirmed that he had not had any further contact with the Land Owners although there was no indication of any issues to be of concern.

Dune Footpath – Cyclists

The clerk confirmed that a number of requests had been received by residents to place signs banning or requesting that cyclists proceed with due consideration of other users particularly during this period of social distancing and covid-19 restrictions.

After some discussion it was proposed to monitor the situation, as with the easing of Covid-19 restrictions and the opening up of other facilities, it was felt the problem may reduce.

It was also proposed to add as an agenda item for the next meeting of the Parish Councillors to ensure the situation is monitored.

Proposed Cllr Morris
Seconded Cllr Whyte

The Chairman called by a show of hands and verbal confirmation whether the Councillors could indicate their support for the adoption. This was indicated unanimously.

Action:- Parish Clerk to respond accordingly to residents & add as an agenda item for next meeting of Councillors.

Amended Traffic Restriction orders

The Clerk confirmed that both the amended Traffic Restriction Orders (TROs) had now been agreed and NSDC had indicated verbally that they would be implemented by the end of June 2020.

There was now an opportunity for the Parish Council to make a further recommendation to NSDC in respect of any additional requirements particularly around Myrtle Tree Crescent and St Bridges Close as well as Crookes Lane.

It was agreed to set up a working party up to obtain the views of the residents through a questionnaire.

Members of the Group were agreed as

Cllr MacDonald, Cllr Adams, Cllr Buckley, Cllr Harper and the Clerk

Cllr Bates volunteered to distribute the questionnaire.

Rights of way improvement Plan

A request had been received from Natural Environment Team of NSDC offering the Parish Council the opportunity to review the rights of way in their areas.

It was agreed that Cllr Adams and the Clerk to review the request.

Orderly Contract and Associated Policies.

The documents had been reviewed by the staffing Committee and circulated to the Councillors prior to this meeting.

It was proposed that these documents be accepted with one amendment that the probation period is 3 rather than 6 months.

Proposed Cllr Morris

Seconded Cllr Harper

The Chairman called by a show of hands and verbal confirmation whether the Councillors could indicate their support for the adoption. This was indicated unanimously

9.. Clerks Report

Earlier Payment Dates

The Clerk outlined a proposal discussed by the Policy and Finance Committee to obtain approval for payments prior to Council meetings to ensure PAYE and Payments generally are in the same Calendar month. This would take the form of an e-mail to all Councillors towards the end of month.

Proposed Cllr Morris

Seconded Cllr Harper

The Chairman called by a show of hands and verbal confirmation whether the Councillors could indicate their support for the adoption. This was indicated unanimously

Sea Front Seat Maintenance

The Clerk informed the meeting that a request had been received to pay for the replacement of one the bequeathed concrete Sea front Seats with a new seat more in keeping with the others on the Sea front.

Cllr Bates indicated that, if required, she would be able to store the seat on delivery until ready to install.

A contractor has now been requested to quote for the install of the new seat and upgrade of the remaining seats along the Sea front, including numbering each seat.

10. Financial Update

Payments for Approval

Salaries and Expenses	£1499.48
JH&AE MacDonald	£60.00
HMRC	£205.74
A.Ham	£1,196.50
K.Harper	£82.00
TA Beasley	£2,689.00
Weston support Services	£128.01
Total	<u>££5,860.73</u>

Proposed Cllr Morris

Seconded Cllr Buckley

The Chairman called by a show of hands and verbal confirmation whether the Councillors could indicate their support for the adoption of a motion to approve the payment of the itemised transactions.. This was indicated unanimously

11. Councillors Report

Cllr MacDonald

Cllr MacDonald reported that the signs at the entrance to the Village had become overgrown and required strimming

Action:- Parish Clerk to contact contractor.

Cllr Morris

Cllr Morris reported that the Village finger post signs had now all been repainted.- There was much approval and thanks for the voluntary efforts of both Cllr Vearncombe and Cllr Morris.

Cllr Buckley

Cllr Buckley confirmed that separate e-mail accounts had now been set up for Cllr Whyte and Cllr Bates and that the details would be passed to the Clerk so that future e-mail communications would go to these addresses.

Action: - Cllr Buckley.

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Meeting Closed 8.04 pm

16. Date of Next Meeting Monday 6th July 2020

