



Kewstoke Parish Council

“Here to protect the Rural Character and Environment of the Village and to promote Kewstoke as a pleasant place to live”

Clerk to the Council Mike Hardwick

35 Beach Road Sand Bay, Kewstoke

Weston Super Mare BS22 9UU

Tel Mobile 07836 386244

e-mail Parishclerkkewstoke@Gmail.com

Chairman Councillor J.MacDonald

Minutes of the of the Kewstoke Parish Council meeting held ‘Virtually’ via Zoom on Tuesday 4th May 2021, which commenced at 7.02 pm.

Present:- Cllrs R. Adams, T Morris (Vice Chairman) , R.Cunningham, J.MacDonald, (Chairman) K.Harper,(Part) K.Jenkins, G.Vearncombe & R.Buckley,

.

In attendance

Parish Clerk

M.Hardwick

Unitary Member

Cllr Willis

Cllr Pilgrim

Public Participation

None

1. Opening of the meeting

The meeting opened at 7.02pm

The Chairman opened the meeting and confirmed that the meeting was being held 'online'. It was also noted that the public and press had been invited to attend this 'online' meeting via Zoom.

2. Election of Chairman

Nominations were sought for Chairman for the year 2021/2022.

The name of Cllr MacDonald was proposed by Cllr Vearncombe and seconded by Cllr Buckley.

There were no other nominations

Cllr MacDonald was unanimously elected as Chairman of the Council for 2021/2022

The Clerk would make the Declaration of Acceptance of Office form available outside of the meeting for the Chairman to sign.

3. Apologies for absence

Cllr Whyte

N.Richards Liaison Officer

Cllr Bates

Cllr Horry

4. Election of Vice Chairman

Nominations were sought for Vice Chairman for the year 2021/2022.

The name of Cllr Morris was proposed by Cllr Vearncombe and seconded by Cllr Cunningham.

There were no other nominations

Cllr Morris was unanimously elected as Vice Chairman of the Council for 2021/2022.

The Clerk would make the Declaration of Acceptance of Office form available outside of the meeting for the Vice Chairman to sign.

5. Payment signatories

These were agreed to remain as Cllr.Horry, Cllr. Harper, Cllr.Adams & Cllr.Morris and include Internet Banking Authorisation.

It was suggested that Cllr Adams may wish to authorise Mays Internet Bank Payments to ensure a proven back up was available to Cllr. Horry and Cllr. Morris who normally authorise payments.

Proposed Cllr Cunningham
Seconded Cllr Vearncombe

Agreed unanimously

6. Register of Interests

The Clerk reminded all Councillors that any updates to the Councillors Register of Interests should be made available for subsequent amendment.

7. Nominations in respect of various Committees (see Appendix 1 2021-22)

Nominations were sought for members of various Committees as detailed in Appendix1.

These were proposed and accepted unanimously.

Proposed Cllr Morris
Seconded Cllr. Buckley

Agreed Unanimously

It was proposed to amend the title of two of the Committees

Toll/Traffic Management/Working group to Traffic Management Committee

West Mendip Drainage Board to North Somerset Levels Internal Drainage Board

Proposed Cllr Vearncombe
Seconded Cllr Morris

Agreed Unanimously

It was also agreed that whilst the Planning Committee comprised of all Council members , if appropriate Cllr Adams as Planning Chairman could set up a working group to discuss current planning proposals in advance of the main meeting , calling upon non Councillors if appropriate with specialist knowledge, to agree a recommendation to put to the full Planning Committee.

Proposed Cllr MacDonald
Seconded Cllr Morris

Agreed Unanimously

8. Declaration of interests

Cllr Adams declared an interest in item 13 of the agenda, Sea Defence Maintenance.

9. Adoption of the minutes of the Parish Council meeting of 6th April 2021

The Chairman called for a show of hands by the Councillors to indicate their support for the adoption. This was indicated unanimously.

Proposed Cllr Buckley
Seconded Cllr Vearncombe

Agreed Unanimously

The minutes would now be signed by the Chairman in due course

10. O/S Actions from previous meeting.

The Clerk confirmed that there were no actions to follow up and instead gave an update on items that had been completed or were ongoing.

Damage to Allotment wall – Completed

Expansion of BMX Park in Worlebury Woods – Site visit by NSDC on 4/5/2021, response awaited.

Traffic Mirror in Lower Norton Lane - Completed

Meeting re Budget for Bus Terminus Car Park – Completed

Follow up work to Memorial Benches – Contractor notified.

11. Police Beat Report

The report had not been received by the Council for May. Councillor Pilgrim had however, received a copy and read out the figures to the meeting, Details as below.

Period 01/4/2021-30/04/2021

Calls received 77

60 Recorded Calls

- 1 Theft from Vehicle
- 2 Criminal Damage
- 9 Concern for welfare
- 1 Road Related
- 4 Abandoned 999 calls
- 4 Suspicious Person/Vehicle
- 2 Criminal Damage

1 Assault

1 Covid Breach

1 Anti Social behaviour

2 Harassment

1 Animal

Calls from Cygnet Hospital 32

(It has been subsequently noted that the figures didn't quite balance and has been followed up with Cllr Pilgrim).

A response on the improvement in the content of the report was still awaited from the Police and Crime Commissionaire.

Action: - Cllr Pilgrim

Cllr MacDonald reported that it is understood an arrest has been made in connection with a number of recent crimes in and around Kewstoke, and that the suspect is currently remanded in custody awaiting trial.

12. Unitary Members Report

Cllr Pilgrim

Cllr Pilgrim reported that a site meeting had taken place regarding the expansion of the BMX Park in Worlebury Woods by NSDC. Feedback was awaited.

Cllr Pilgrim also reported that it had been reported that teenagers had been entering a burnt down property in Court Road and that there was concern for their well being, NSDC are to investigate.

Cllr Pilgrim also thanked the Parish Council for promoting the City Nature Challenge.

13. Other Issues

Approval of AGAR Return for 2020/21

Details of the draft figures and documents had been reviewed at the recent Finance and Policy meeting and subsequently circulated to Councillors.

Documents for approval are

- A)** Annual Governance and Accountability Return 2020/21 Part 3 P3 Annual Internal audit report.
- B)** Annual Bank reconciliation for the 2020/21 financial year.

- C) Section 1 Annual Governance and Accountability Statement 2020/21 Box1-8 of the Annual Governance Statement is recommended for completion as 'yes' with Box 9 completed as N/A.
- D) Section 2 –Accounting Statement for 2020/21 ..

These were proposed for acceptance by the Chairman of the Finance and Policy Committee.

Proposed Cllr Morris

Seconded Cllr Buckley

Agreed Unanimously.

Plant a Daffodil Day.

In the absence of Cllr Whyte and Cllr Bates this item will remain on the agenda for next month's meeting.

Signs on Dunes

Cllr Adams reported that a number of fires had been started on the dunes probably for BBQ;s etc. This raised a concern that in periods of dry weather the local vegetation could be set alight. Cllr Adams suggested signage warning of the dangers might be prudent.

The Clerk had contacted Natural England to establish whether appropriate signage could be erected. This was confirmed although no offer to finance them was forthcoming. It was suggested that the Environment Agency be contacted to see if they would be prepared to contribute, although it was eventually agreed to monitor the situation before further action was taken.

At this point Cllr Harper joined the meeting.

Sea Defence Maintenance

The Clerk informed the meeting that a number of incidences of damage to the Chestnut Paling Fencing on the dunes had been reported.

Cllr Morris, Cllr MacDonald and Cllr Adams had successfully repaired a section recently but further damage had been reported.

It appears to be an ongoing situation and after contacting the Environment Agency the Parish Council had been encouraged to use a grant it receives of £1,200 towards ongoing repairs as well as general Sea Defence Work. Cllr Adams had agreed to undertake this specialist work.

In accordance with the Councils Financial Regulations concerning the awarding of contracts, it was proposed that following a monthly inspection by Cllr Adams and a member from the Beach Maintenance Committee, any identified work was recorded

and could be undertaken by Cllr Adams without further reference to the Council, providing the agreed annual budget of £1,200 was not exceeded.

It was also noted that the Environment Agency had asked for evidence that the grant was spent on Sea Defence work in the form of invoices and or photographs. .

Proposed Cllr Harper

Seconded Cllr Buckley

Agreed unanimously

Toilet Door replacement/New cash collection machines

Cllr MacDonald confirmed that the work was progressing and whilst no date could be confirmed, expected delivery was imminent.

Parking Myrtle Tree Crescent

Cllr MacDonald confirmed that an email summarising the current position had recently been circulated to all Councillors. This followed an onsite meeting with Cllr MacDonald and Cllr Adams and residents of Myrtle Tree Crescent,

It was expected that a true evaluation of the parking situation should be undertaken once the current Covid -19 restrictions had been fully removed. It was agreed to continue ongoing monitoring of the situation, and await the results from an agreed overall traffic/parking review to be undertaken by NSDC Head of Transport and Infrastructure.

Cllr MacDonald would email those residents that had contacted the Council recently outlining the Council's position.

Proposed Cllr Vearncombe

Seconded Cllr Morris

Agreed unanimously

Action: - Cllr MacDonald.

14. Clerks Report

Notice Board Replacement

The Clerk confirmed that a replacement Notice Board had now been ordered.

The Clerk also confirmed that expected amended legislation to allow the continuation of 'online' Parish Council meetings had not materialised and that the High Court had recently ruled that current practices should end in May 2021. Working Groups and Council Committees could, however, continue to be held virtually.

Subject to appropriate Government rules and restrictions future meetings would now be held in the Village Hall.

15 Financial Update

Payments for April had been approved outside of this meeting to allow payment in the appropriate calendar month. See below.

Payments for April 2021

K.Harper Reimbursement	£28.89
Salary & expenses	£1,985.02
T.A Beasley Seat Maintenance	£2,288.14
M.Hardwick reimbursement(Mirror)	£50.99
J.Mortimer	£0.00
Weston Support Services	£122.28
Elmsley Nursery	£87.50
J.Sayer Reimbursement	£813.99
A.Morris	£175.00
M H Electrical	£114.00
HM Revenue and Customs	£204.45
Total	£5,870.26

The clerk confirmed that details of the Councils direct debits and standing Orders for 2021/2022 had been circulated to Councillors for approval.

DD/Standing Orders 2021/22

Siemens £598.10 Quarterly – Photocopier/Printer

Siemens Annual service charge £60

Water2Business Allotments £28.50 monthly

Water2Business Kiosk /Toilets £103.50 Monthly

SEE Kiosk /Toilets Variable approx £80-£250 monthly

EDF £279.49 Quarterly

ICO £35 Annually

It was proposed that these regular payments continued

Proposed Cllr Vearncombe

Seconded Cllr Morris

Agreed unanimously

16. Councillors Report

Cllr Cunningham

Cllr Cunningham reported that the Bus Stop opposite the Church was in need of replacement. .

Action: - Clerk to Contact First Bus

Cllr Vearncombe

Cllr Vearncombe reported that a meeting had taken place with a representative of NSDC who confirmed Monks Hill was to be resurfaced in June 2021 and that the drains along Lower Norton Lane are scheduled for repair.

There was also an exercise in progress to repair pot holes around the Village. Cllr Vearncombe requested to be notified of any existing pot holes in and around the Village so he could make the relevant authority aware.

Action :- All

Cllr Morris

Cllr Morris confirmed that he would generously contribute to the full cost of replacing the Flag Pole on the Village Green donating it to the Parish Council as an asset for the Village. There was a general offering of thanks from all Councillors present.

The Clerk confirmed that a replacement pole had been successfully sourced and duly ordered.

Cllr Morris also confirmed a meeting is to take place with the Bus Terminus Project Manager to discuss the provision & costing of concrete required for work on site.

Cllr Morris reported a number of NSDC diversion signs had been left in Kewside and failed to be collected. It was agreed to safely store outside the Village Hall until collected.

Action: - Clerk to notify NSDC

Cllr Harper

Cllr Harper reported an incident at the Bus Terminus Car Park where a vehicle transporting a bicycle on a roof rack had damaged the overhead barrier. Details had been obtained and NSDC made aware.

Cllr Harper also referred to an amount of general rubbish accumulated outside 110 Beach Road.

Action: - Clerk to contact NSDC.

Meeting closed at 8.18pm

17. Date of next meeting Monday 7th June 2021.

