



## Kewstoke Parish Council

“Here to protect the Rural Character and Environment of the Village and to promote Kewstoke as a pleasant place to live”

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**Chairman Councillor J.MacDonald**

Minutes of the of the Kewstoke Parish Council meeting held on Monday 4<sup>th</sup> July 2022, which commenced at 7pm.

**Present:-** Cllrs, T. Morris (Vice Chairman), K.Harper, R.Adams, R.Cunningham, G.Vearncombe C.Bates R.Buckley, J. Macdonald ( Chairman) & N.Whyte. (Part)

### **In attendance**

#### **Parish Clerk**

M.Hardwick

#### **Unitary Member**

There were no Unitary Councillors present

### **Public Participation**

There were no members of the Public in attendance.

#### **1. Opening of the meeting**

The meeting opened at 7pm

## **2. Apologies for absence**

Cllr Pilgrim Unitary Member

Cllr Willis Unitary Member

N.Richards Liaison Officer

Cllr Horry

Cllr Jenkins

## **3. Declaration of Interests**

None.

## **4. Adoption of the minutes of the Parish Council meeting of 6<sup>th</sup> June 2022**

Proposed Cllr Cunningham

Seconded Cllr Morris

The Chairman called for a show of hands by the Councillors in attendance to indicate their support for the adoption. This was indicated unanimously.

Agreed Unanimously

## **5. O/S Actions/Updates from previous meeting.**

Cllr Morris reported a street light (no.10) was not working at the top of Monks Hill.

*Cllr Harper confirmed that it had been reported.*

*Action: - Cllr Morris to confirm that it is now working- **ongoing***

***Cllr Morris confirmed that it was still not working.***

***Cllr Whyte reported that the light at the top of Anson Road was also not working.***

***Action:** - Cllr Harper to chase.*

### **Streetlight Lower Norton Lane**

The Clerk reported that he had received a request to cut back the vegetation around a street light at Norton Farm which was obscuring the street light.

Cllr Morris agreed to contact the owner to request either access to allow the cutting back by the Council or by the owner themselves.

***Following a visit by Councillors it was found that there was no actual light present.***

***Action:** - Cllr Harper*

Cllr Pilgrim reported that she had received an email from a resident of Kewstoke Road requesting a footpath/pavement along Kewstoke Road to provide a safe route for pedestrians.

**Action:** - Cllr Pilgrim to respond – **Ongoing**

### **Tree stump on Toll Road**

Cllr Buckley reported a tree stump on the Toll Road which has slipped towards the Road and become dangerous,

The Clerk conformed that it had been reported to NSC although it had still to be moved.

Cllr Pilgrim was asked to chase up and it was considered particularly dangerous to traffic using the Toll Road.

*The Clerk reported that NSC had confirmed that the stump was stable and had agreed to remove it on 13/6/2022 when the necessary lifting gear becomes available.*

**NSC has now confirmed it will not be removed until October 2022 when the Toll Road is planned to be closed.**

**The Clerk was requested to contact NSC and express the Councils concern over road safety particularly over the coming holiday season.**

**Action:** - Parish Clerk

Cllr Harper reported that there was a need for the widening of the sea front path from Crookes Lane to the car park opposite South Sands Hotel. It was agreed that a quote for the work be obtained.

**Action:** - Cllr Harper to obtain a Quote for the work – **ongoing**

### **Acquisition of old boat**

Cllr Harper requested that Cllr Pilgrim contact NSC regarding the acquisition of an old boat which could be used as a feature in the Village.

**Action:** - Cllr Willis to take up with Weston Town Council and other contacts as NSC was unable to help- **ongoing**.

### **Disabled Toilet Replacement**

*The Clerk confirmed that a toilet has now been purchased and awaiting installation.*

### **Speeding Agricultural Vehicles**

Cllr Vearncombe reported that a tractor had hit and demolished a wall on Kewstoke Road opposite Hatley Garage.

Although it was not known who was responsible it was requested that the Clerk write to a number of Farmers/Land Owners outlining the concern of residents at speeding tractors in and around the Village.

**Action:** - Clerk

*The Clerk confirmed that letters had been sent to Local Landowners*

### **Blocked drain**

Cllr Cunningham reported a blocked drain outside the Owls Nest Bed & Breakfast.

**Action:** - Clerk

*The Clerk confirmed that this had now been reported to NSC.*

### **Grass Cutting bottom Monks Hill**

Cllr Horry reported that the grass on the triangle at the bottom of Monks Hill requires cutting.

*The Clerk confirmed that this has now been cut.*

### **Site Meeting**

Cllr Willis agreed to set up a further site meeting with Officers from NSC to review the overall traffic issues in Crookes Lane.

**Action:** - Cllr Willis ongoing

## **6. Police Beat Report**

There had been no Police report received for July.

## **7. Unitary Members Report**

. There was no unitary members report for July.

## **7. Other Issues**

### **Adoption of Policies**

It was recommended by Cllr Morris (Chairman of the Policy & Finance Committee) to re-adopt the following policies, which had been discussed in detail at the recent Policy & Finance meeting.

**KPC020 Allotment Policy**

**KPC021 Complaints Policy**

**KPC994 Complaints procedure**

**Financial Regulations V3**

Proposed Cllr Morris

Seconded Cllr Vearncombe

Agreed Unanimously

It was also recommended that the following policies be amended and re-adopted

**KPC022 Sand Clearance Policy**

It was reported by the Clerk that Natural England had confirmed that a grant is being made to North Somerset Council in respect of maintenance of the England Coastal Footpath of which the footpath on the Sea front now forms part.

It was requested that the Clerk contact NSC and request that the sand is cleared from the path and that the Council is aware of the grant.

**Action:** - Parish Clerk

**KPC008 Memorial Plaque/Seat Policy**

Proposed Cllr Morris

Seconded Cllr Vearncombe

Agreed Unanimously

The Clerk reported that a number of items had been glued to one of the Memorial Benches and that in accordance with the amended Policy had now been removed.

It was also recommended that the Fixed Asset Register be re-adopted

Proposed Cllr Morris

Seconded Cllr Cunningham

Agreed Unanimously

**North Somerset Travel plans SPD Public consultation.**

It was agreed for Cllr MacDonald, Cllr Buckley and the Clerk to meet up at the village hall on Tuesday 19<sup>h</sup> July at 7.30pm to complete a questionnaire on behalf of the Council.

**VAS signs**

The Clerk confirmed that after discussions with the Councils insurers, hazard warning tape had been attached to both devices. No further contact from NSC had been made with regards relocating the signs.

**Clothing Bank**

The Clerk read out details of a request received via the Website to locate a clothing bank within Kewstoke. After some discussion this was agreed not to pursue the request and for the Clerk to respond accordingly.

**Action:** - Parish Clerk

**Boulders on Verges**

The Clerk confirmed that letters to a number of residents have been sent out by NSC and they are awaiting feedback before making a decision on whether to send further letters.

### **Telephone Kiosk**

The clerk confirmed that the planned date for electricity connection to the Kiosk was 7<sup>th</sup> July 2022.

Cllr Vearncombe and Cllr Morris confirmed that they will install replacement glass and paint the Kiosk once the electricity connection had been made.

### **Operation London Bridge**

The Clerk reported that NSC had requested any details of arrangements the Parish Council are planning in the event of the death of the Sovereign.

The Church had been contacted and had confirmed that arrangements were in place for such an event. This included opening of the Church, a book of condolences and the opportunity for lighting candles and leaving flowers.

It was felt that no further arrangements were required by the Parish Council other than to lower the flag to half mast on the Village Green.

### **Dune Erosion/Management**

The Clerk reported that a meeting has taken place with representatives of the Environment Agency with a view to establishing if steps could be taken to address the dune erosion, particularly opposite the junction of Crookes Lane and Beach Road.

The Environmental Agency is to assess the Sea Defences in September and any remedial action required will be established.

The EA has also written to the Clerk to confirm that disappointingly the £1,200 grant which the Parish Council receives towards the Sea Defences will no longer continue. This appeared to be due to the fact that a formal Contract was not in place with the associated paperwork.

It was agreed to respond to the EA suggesting that as the arrangement has been in place for a number of years and that the Parish Council would be willing to comply with the EA's procurement requirements.

**Action:** - Parish Clerk

### **Parish Survey 20222**

Cllr MacDonald reported that a meeting had been arranged for Monday 11<sup>th</sup> July at 7.30pm in the Village Hall to progress the survey results. .

### **8. Clerks Report**

The Clerk reported that the Local School Fete/Sports day would be held on 8<sup>th</sup> July on the Village Green.

Cllr Macdonald made reference to the fact that the Councils Website had been unavailable for a while but is now up and working.

It was also agreed that password and access details to the Website should be incorporated into the periodical data backup routine.

Cllr MacDonald also raised the issue of whether the current hosting of the Website was in accordance with recommended guidelines.

**Action:** - Parish Clerk

### **9.Financial Update**

Payments for June have been approved outside of this meeting to allow payment in the appropriate calendar month. See below.

Payments for Approval June 2022

Salaries & Reimbursements	£2,699.20
Weston Town Council	£237.60
Foremost Signs	£66.00
HM Revenue and Customs	£249.15
Weston Support Services	£103.92
A.Ham	£411.00
Zerographics	£495.00
Total	<b>£4,261.87</b>

### **Review of Cost of maintaining Car Parks and Toilet Block 2021/22**

The Clerk outlined the position with regards the cost of maintaining the Car Parks, Toilets and Kiosk and referred to a prepared analysis, see attached.

In summary the cost of operating the Car Parks/Toilet block was met by income and grants received. There was a slight overspend of 1,3K when the apportioned costs for capital works were included.

It was however, noted that the increase in the cost of using the toilets were implemented part way through the year and the full effect of increased income would be experienced in 2022/23. Also some £1,300 was in respect of initially setting up

the rewinding area within the Bus Terminus Car Park. Bearing these factors in mind it was expected that it would be fully self financing in the next financial year.

Cllr MacDonald wished on behalf of the Council to thank Cllr Harper for all his efforts in helping to maintain the area to such a high standard.

The Clerk also made reference to a payment requested by Zerographics for removing the old printer. It is claimed that the original quoted price of £450 was discounted on condition of continued business with the company. No further quote was received indicating a new price and the written request to remove the printer was made at £495, by the Clerk.

It was agreed to continue to dispute the increased cost of £350.

## **10. Councillors Report**

### **Cllr Whyte**

Cllr Whyte expressed the thanks of the Village Community Group for the financial contribution from the Parish Council towards the Jubilee Celebrations. Cllr Whyte also reported that there are some residual funds available towards a future event, as yet to be decided.

Cllr Whyte also offered her apologies as he was unable to attend the next Parish Council meeting

### **Cllr Vearncombe**

Cllr Vearncombe reported that he and Cllr Morris had inspected the play area and undertaken some remedial repairs.

Cllr Vearncombe also reiterated the fact that he and Cllr Morris would undertake the work of painting and replacing the glass in the newly acquired Telephone Kiosk.

### **Cllr Morris**

Cllr Morris confirmed that a meeting had taken place with the owners of Local Business on the Sea Front with a view to ensure compliance with regards placing advertising flags and signs on the dunes.

The Clerk was requested to follow up these visits with a formal letter reiterating the Council's position and current regulations.

**Action:** - Parish Clerk

Cllr Morris also offered his apologies as he was unable to attend the next Parish Council meeting.

### **Cllr Harper**

Cllr Harper advised that he had received some 200 free plants from NSC and that they had been planted in and around the Village.



Cllr Harper also reported that a number of traffic cones had been removed from outside the Village Hall. It was suspected that they had been mistakenly removed by the Utilities Company installing gas pipe work in and around the Village.

**Cllr Adams**

Cllr Adams reported that a chevron sign at the entrance to Elmsley Lane was damaged.

The Clerk confirmed that this had already been reported to NSC.

Cllr Adams also reported a damaged bollard at the corner of Sand Road and that vegetation around the road signs on Elmsley Lane required cutting back.

**Action:** - Cllr Harper and Parish Clerk

**Meeting closed at 8.15pm**

**Date of next meeting Monday 1<sup>st</sup> August 2022.**



