



## **Kewstoke Parish Council**

**“Here to protect the Rural Character and Environment of the Village and to promote Kewstoke as a pleasant place to live”**

**Clerk to the Council Mike Hardwick**

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**Chairman Councillor J.MacDonald**

Minutes of the of the Kewstoke Parish Council meeting held on Monday 6th September 2021, which commenced at 7.20 pm.

**Present:-** Cllrs, T Morris (Vice Chairman), J.MacDonald (Chairman), K.Harper, N.Whyte, C.Bates, K.Jenkins, R. Cunningham, G. Vearncombe & R. Buckley

### **In attendance**

#### **Parish Clerk**

M.Hardwick

#### **Unitary members**

Cllr. Willis

#### **Liaison Officer**

N.Richards

## **Public Participation**

There were 11 members of the public present.

A number of residents from Kewstoke Road attended and raised concerns over the number of speeding vehicles and inconsiderate driving by bus drivers, in particular, along the Toll Road to the School on Kewstoke Road.

It was requested that the Parish Council write to First Bus raising these concerns in addition to the District Councillors who had already reported a number of instances to North Somerset Council who manage the contracts with First Bus.

It was agreed to invite representatives of the attendees to a meeting, currently being arranged, with the Senior Engineer, Neighborhood Traffic and Road Safety, Place Directorate, North Somerset Council who it is understood to be the Parish Councils contact from NSC regarding a strategic traffic review of Kewstoke.

### **1. Opening of the meeting**

The meeting opened at 7.20pm

### **2. Apologies for absence**

Cllr Pilgrim      **Unitary member**

Cllr Adams

Cllr Horry

### **3. Declaration of interests**

None

### **4. Adoption of the minutes of the Parish Council meeting of 2<sup>nd</sup> August 2021**

The Chairman called for a show of hands by the Councillors to indicate their support for the adoption. This was indicated unanimously.

Proposed Cllr Vearncombe

Seconded Cllr Morris

Agreed Unanimously

## **5. O/S Actions from previous meeting.**

### **Build up of Sand at Junction of Crookes Lane & Beach Road**

A build up of Sand on the verge at the junction of Crookes Lane and Beach Road was reported by Cllr Bates.

*The grass on the verge was cut back although it was still felt to be a safety concern and that the land required levelling.*

**Action:** - Parish Clerk to report to North Somerset Council

### **Extending double yellow lines into Myrtle Tree Crescent**

Cllr Pilgrim made reference to an outstanding agreed request to North Somerset Council to extend the double yellow lines into Myrtle Tree Crescent. This work despite being agreed would not now be carried out in this financial year. Cllr Pilgrim had requested further information

## **Ongoing**

### **Hedges Kewstoke Road.**

Cllr Vearncombe had agreed to discuss the matter of overgrowing hedges with the owners with a view to offering the option of the hedges being cut back by the Parish Councils contractor.

*Agreement had now been reached with the residents*

**Action :-** Cllr Vearncombe to meet with contractor prior to the next scheduled Village Hedge cutting to discuss arrangements.

### **Playground Report & Monitoring Play Area on Village Green.**

A number of actions are still outstanding in relation to the ROSPA Annual Inspection report.

**Action:** - Cllr. Morris & Cllr. Vearncombe to meet on site and report back on progress,

Cllr MacDonald has obtained a quote for replacement signage in the sum of £248 plus £18 for a contact name and number sign for the public to report issues with the play area. (A requirement of the ROSPA report)

*The signs have now been delivered and are ready to be sited.*

**Action:** - Cllr. Morris

## **6. Police Beat Report**

**Period 01/08/2021-31/08/2021**

**Calls received 55**

Crimes recorded 38

9 Concern for welfare

2 Road Related

8 Abandoned 999 calls

1 Anti Social behaviour

1 Theft

3 Suspicious

2 Threats

2 Public Order

Call from Cygnet Hospital 10

### **Police Priorities/Action Undertaken/Advice/Upcoming events**

Please be aware there has been an increase of fraud taking place within the force area, fraudster pretending to be Police Officers.

A response on the improvement in the content of the Beat report was still awaited.

Cllr Pilgrim made reference to a proposed Face Book page run by the local Police to allow for a Q&A session for the public. A representative of the local Police would be asked to attend a future Parish Council meeting and outline the initiative

**Action:** - Cllr Pilgrim

The issue of the value of these statistics was again raised and concern at the lack of progress made with improving the value of the statistics.

Cllr Whyte agreed to attend a local Police surgery to progress.

**Action:** - Cllr Whyte

## **7. Unitary Members Report**

In the absence of Cllr. Pilgrim the Clerk read out an email update.

1. Work to address the issues with the expansion of the BMX Park are set to commence on September 10<sup>th</sup>.

2. Work to complete the smaller Car Park opposite the South Sands Hotel has stalled as the planning consent granted in 2018 has expired and requires re-submitting.

## **8. Other Issues**

### **Toilet Doors replacement/New Cash Collection Machines**

Cllr Harper confirmed that a number of the initial issues appear to have now been resolved and the new mechanisms are working correctly.

It was agreed to test the facilities for a number of weeks before paying the invoice and negotiating a credit note in respect of lost income,

**Action:** - Parish Clerk

Cllr Harper also reported that further maintenance work was required to the toilet block and that funds be agreed at the Annual Budget meeting to facilitate this work.

### **Strategic Traffic/Parking overview**

The Clerk reported that the Senior Engineer of the Place Directorate at North Somerset Council had contacted him and agreed to be responsible for undertaking the review. A date for the first meeting has still yet to be agreed.

The Clerk asked the Liaison Officer to contact the Senior Engineer with a view to prompting this meeting.

**Action:** - Liaison Officer

It was agreed to invite representatives of Kewstoke Road to attend this meeting once set up. See Public Participation.

**Action:** - Parish Clerk

### **Christmas Party**

It was agreed to secure the booking of the entertainer with a deposit of £25.

Proposed Cllr Harper

Seconded Cllr Bates

Agreed Unanimously

**Action:** - Parish Clerk

### **Parish Survey 02/02/2022**

Cllr MacDonald reported that 2 volunteers had come forward in response to the publications on the Village Face Book page and Parish Web Site with a view to assisting with the project.

Cllrs Morris & Cunningham also volunteered to assist.

It was proposed by Cllr MacDonald that further advertising of the event should take place and requested £100 towards artwork and equipment.

Proposed Cllr. Morris

Seconded Cllr. Harper

Agreed Unanimously

**Action:** - Cllr MacDonald

### **Church Flag Pole**

Cllr Whyte reported that the church flag pole required replacement at a cost of thought to be around £2000 and sought to establish if the Parish Council would consider a donation.

In principle this was agreed once the exact cost of the replacement was established.

**Action:** - Cllr Whyte

### **Date of Policy & Finance Meeting**

This was agreed to be 21<sup>st</sup> September 7.30pm at the Village Hall.

In addition to the usual business a number of policies were sought to be reviewed, and Councillors not on the Policy & Finance Committee, who may have an interest in the setting of these policies, may wish to attend.

KPC008 Memorial Plaque/Seat Policy

KPC019 Bus Terminus Car Park Maintenance Policy

### **Grass cutting Bus Terminus Car Park**

Cllr MacDonald reported that the Project Manager of The Bus Terminus Car Park had requested via the Clerk to spend £475 plus Vat on cutting and removing the grass in the rewilding area.

Following a subsequent on site meeting, and whilst funds were available in the groundwork's budget, it was agreed to obtain several quotes for this work including from our current Groundwork's contractors to ensure value for money was obtained.

The result was that our contractors provided a cheaper quote of £300 for undertaking the work, which due to timescales would be this year undertaken manually, there

was a proposal from the contractor that they purchased equipment themselves to undertake the work more efficiently and cost effective in future years, should it be required.

Refer Policy & Finance meeting

It was proposed to accept the Quote of £300

Proposed Cllr Vearncombe

Seconded Cllr Bates

Agreed Unanimously

### **Bins in the Play Area.**

The Clerk reported that the bins sited in the play area constantly appeared to have rubbish scattered around them. There was some suggestion that this was the result of the activities of a fox.

After some discussion it was agreed for Cllrs Morris & Vearncombe would visit the site and report back on possible adaptations that could possibly be made to the bins to prevent this reoccurring.

**Action:** - Cllr Morris & Cllr Vearncombe.

## **9. Clerks Report**

### **Junction Collum lane**

The Clerk reported that the work agreed by North Somerset Council had not started and requested that the Liaison Officer raised this with NSC.

**Action:** - Liaison Officer

### **Notice of Conclusion of Audit.**

It was reported by the Clerk that the Council was required to set the period of publication of the External Auditors Notice of Conclusion of audit. This was proposed as 30 days.

Proposed Cllr Morris

Seconded Cllr Cunningham

Agreed Unanimously

### **Scattering of Ashes on Dunes**

The Clerk reported that a request from a resident to scatter the ashes of her husband on the Dunes had been received and that the Parish Council would be in agreement.

It was noted that there was no objection from the Councillors although approval may need to be sought from Natural England who might need to be contacted.

In addition to the scattering of the ashes a request for memorial bench had also been received. The Clerk confirmed that the current Council Policy indicates that plaques are to be sited in the shelter rather than increasing the number of Memorial benches.

### **Notice Board**

The Clerk reported that a new Notice Board had been installed at the bus stop near the Pink Shop & that the old one near the New Inn had been removed.

## **10. Financial Update**

Payments for August have been approved outside of this meeting to allow payment in the appropriate calendar month. See below.

Payments for approval Aug 2021

Salaries & Expenses	£2,258.02
Weston Support Services	£102.37
J.Sayer Reimbursement	£128.94
HM Revenue and Customs	£218.41
Greenbarnes Ltd	£1,390.40
PKF	£360.00
GB Sports & Leisure	£378.58
K.Harper	£92.89
Weston Town Council ( 2 months)	£475.80
Handyman Ham	£271.95
Total	<b>£5,677.36</b>

The Clerk further reported

1. The Contactless machine at the Toilets had resulted in Income of £26, despite the toilets being out of action for over 5 weeks.

## **11. Councillors Report**

### **Cllr Vearncombe**

Cllr Vearncombe reported that he was due to have a meeting with a representative of North Somerset Council regarding the pot holes in and around the Village, and requested if the Councillors could make Cllr Vearncombe aware of any areas that required addressing.

**Cllr Cunningham**

Cllr Cunningham reported that the bus stop opposite the church had still not been replaced.

**Action:** - Parish Clerk

**Cllr Bates**

Cllr Bates reported that a tent on land off Crookes lane had been in place for more than 28 days and requested that North Somerset Enforcement department be notified. Refer Planning Minutes

**Action:** - Parish Clerk

**Meeting closed at 8.20pm**

**12. Date of next meeting Monday 4th October 2021.**



