



Kewstoke Parish Council

Kewstoke Parish Council

“Here to protect the Rural Character and Environment of the Village and to promote Kewstoke as a pleasant place to live”

Clerk to the Council Mike Hardwick

35 Beach Road Sand Bay, Kewstoke

Weston Super Mare BS22 9UU

Tel Mobile 07836 386244

e-mail Parishclerkkewstoke@Gmail.com

Chairman Councillor J.MacDonald

Minutes of the Kewstoke Parish Council Meeting held at Kewstoke Village Hall on Monday 2nd September, which commenced at 7pm.

Present Cllrs R .Adams ,C Bates, T Morris (Vice Chairman) R.Cunningham K.Harper, J. MacDonald (Chairman) R.Buckley T. Horry K.Jenkins

In attendance

Unitary members

Cllr Pilgrim (Part)

Parish Clerk

Mike Hardwick

Members of the Public

There was one member of the Public

and a Police Community Support Officers present.

1 Opening of the meeting

Meeting opened at 7pm

2. Apologies for absence

Cllr Whyte

Cllr Vearncombe

Cllr Willis Unitary Member

Natalie Richards (liaison Officer)

Cllr Horry agreed to purchase a card of condolence for Cllr Whyte on behalf of the Parish Council.

3. Declaration of interests

None

4. Adoption of the minutes of the Council meeting of 5th August 2019

These were adopted with two changes,
Item 11. Removal of word 'Bus' and leave as 'Shelter'

Item 5. To read:- These were adopted with one change :- In accordance with the Parish Councils Publication Policy only those items of the minutes of the extraordinary meeting not considered private would be published

Proposed Cllr Cunningham
Seconded Cllr. Buckley

Vote was unanimous.

5. Unitary Members report

Cllr Pilgrim reported:-

A) NSDC had been chased for a decision of the proposed Yellow line(s) outside the Ardnave Caravan Park but an outcome could not be established

B) arrangements had been made to meet NSDC Chief executive to discuss recent e-mail from Parishioner criticising district Councillors,

C) that a review of a recent licence application from the new owners of Sun Valley Caravan Park was ongoing.

Cllr Pilgrim also agreed to chase up a response to the clerks e-mail to the leader of the NSDC seeking clarification of the position regarding the Dog Bin collection w.e.f. 1/4/2020

6. Police Report

PSCO Dave Bennett read out the Police Beat report for 1/08/2019- 31/08/2019 which included 6 calls from the Cygnet Hospital

Suspicious Persons/ Vehicle 1
Road Related 6
Concern for welfare 6
Abandoned 999 calls 4
Theft 1
Anti Social Behaviour 1
Assault 2
Arson including criminal Damage 1
Public Order 2

PSCO Bennett also outlined a Bike Register scheme currently in operation. The Clerk confirmed that this had been publicised on both FaceBook and the Councils Notice Boards.

Cllr Adams reported that the rough sleeper previously reported to the Police had again been spotted near Swallow Point Holiday Park undertaking anti social behaviour, this would be followed up by PSCO Bennett.

7. Actions from previous meeting.

Signage for staff vehicles

Cllr MacDonald reported that a revised signage specification has now been agreed with NSDC noting that a lighting strip would be also required; details have been agreed with NSDC.

Action:- Cllr MacDonald to obtain revised prices.- ongoing

Dog Bins

Reference Item 5 (D)

Archiving

A request had been received in relation to the joint storage area in the Village Hall containing Parish and Village Hall documentation with a view to securing the data in the result of a fire or theft.

Action Parish Clerk:- Ongoing Parish Clerk to research archiving options

Road Sweeping Vehicle- sand on Beach Road.

Cllr Harper confirmed that the road sweeper had been deployed but required a further visit at no extra cost to complete the drain clearance work.

Action Cllr Harper: - ongoing

Children's Play Area

Cllr Adams and Cllr Morris have now made good the remedial repairs referenced in the annual inspection.

Fixed Asset Register

The Clerk reported a response in the form of a report had now been received valuing the land at the Village Green, Allotments and the market value of the Kiosk.

Clarification was sought as to whether the covenant preventing development of the Village Green was included in arriving at the value of the Village Green.

Action: - Parish Clerk to confirm

Coastal Path -Natural England report

Action: - Cllr Horry and Cllr Adams to provide response on behalf of the Parish Council

Kiosk concession and Lease

A draft lease had now been drawn up based on a previous lease by the Chairman and it was proposed that it be given to the prospective tenants for review.

It would be made clear that a condition of the tenancy would be that the tenant (s) provided the Council with DBS check(s) funded by the Council at an approximate cost of £80 per person.

A review of electricity usage would be also undertaken to factor into any future rent review.

Proposed Cllr Morris

Seconded Cllr Jenkins

Agreed Unanimously

Action:-Parish Clerk

8. Media Committee update

Cllr Jenkins reported that the new Web Site was taking shape, and demonstrated to the Councillors the current version.

This was well received and it was hoped the site could go live shortly.

Local Businesses would then be approached to see if they would be interested in paying for advertising on the new site.

A number of Councillors were still to complete the 100 word introduction.

It was suggested that a shortened Christmas newsletter was produced publishing the new site.

Action:- Parish Clerk to add to a future agenda for further discussion

9. **Other Issues.**

Dog Poo Bag Dispensers

It was agreed that the current Dog Bag dispensers required improving.

Action:- Cllr MacDonald to make good with edging tape for the hole trim.

VAS (Vehicle Activated Signs.)

The Clerk reported that two VAS signs had now been received, with one located by the Village Green and for the other to replace the current loan sign adjacent to the Church in due course.

Membership of ALCA

There was some discussion as to why the Council should not join ALCA.

Action:- Cllr Horry to research and review and report back

Crooks Lane footpath

It was agreed that Cllr MacDonald researched the possibility of compulsory purchasing the Easement(Footpath) currently along Crookes Lane as the lease is shortly due for renewal..

10. Clerks Report

The Clerk reported that a number of requests for donations to Charities are been received and felt it useful if the Council had a policy on which ones it supported. There was general agreement, and the item will be added to the agenda of the next Policy and Finance Committee meeting scheduled for 1/10/2019.

An Internet on line Bank account had now been set up with Unity Bank. This would now be reviewed with the aim of drawing up procedures on how it might operate.

PKF External Audit report and Certificate had now been received for 2018/19 accounts. This confirmed our accounts were compliant with current legislation.

The report and Certificate would now be published on notice Boards and Web Site in due course.

A resident had contacted the Clerk to indicate a tree was obscuring a street light near their property. Cllr Harper agreed to investigate.

The Clerk requested that a Policy be produced to cover the Sea Front Seats and Memorial Plaques. It was agreed to place as an agenda item for the next Policy and Finance meeting.

An e-mail had been received from a resident requesting the Clerk or the Chairman write to NSDC referencing the exclusion of a section of Beach Road to the Commodore from the recent TRO.

Action:- Chairman and Clerk to review.

11. Financial Update

Financial Update September

Cheques for Approval

Staff Salaries and expenses	£1429.54
D.Page	£ 108.00
HM Revenue & Customs	£ 216.29
Westcotec	£6300.00
GB Sports & Leisure	£ 96.00
Weston Support services	£ 34.71
PKF Littlejohn LLP	£360.00
North Somerset Council	£ 45.00
J.Mortimer	£237.97
A.Ham	£269.00
R,Adams	£ 12.88
R.Adams	£ 25.00
Total	<u>£ 9134.39</u>

Proposed Cllr Morris

Seconded Cllr Buckley

These were unanimously agreed for payment

12. Christmas Party

Due to a change of management at the Commodore Hotel Cllr Bates had sought to rebook the original date for the Christmas Party, but this was no longer available.

It was unanimously agreed to hold the Christmas Party in January, noting there might be no entertainment available at the Commodore Hotel.

Cllr Bates requested that Councillors contact her with any venue recommendations and suitable dates in January 2020..

Action:- Cllr Bates to obtain new venue and dates for agreement..

13. Councillors Report

Cllr Bates

Cllr Bates reiterated the need for a policy on Plaques and Sea Font Seats.- See item 10 Clerks Report

Cllr Buckley

Cllr Buckley reported that a resident had contacted him regarding fly tipping, in Elmsley lane and a request for cameras to be installed. It was agreed that this was a matter for NSDC and the resident should be referred to them directly, although the Clerk would also raise with NSDC the matter of fly tipping

Cllr Morris

Cllr Morris confirmed that the recent work in Lower Norton lane related to a fractured gas pipe which required replacing.

Cllr Morris also reported that a tree had caused damage to a wall at the allotments and although there was no current danger to the public, ownership of the wall would be sought with a view to repairing.

Cllr Morris raised the concerns of a resident whose property bordered the Bus Terminus car park of an overgrown hedge. It was reported that Cllr MacDonald and the Clerk had already visited the resident and a quote to cut back the hedge was in progress.

It was also requested that a meeting be arranged with NSDC to discuss the extension of the TRO proposals.

Action:- Parish Clerk.

Cllr Horry

Cllr Horry reported overgrown vegetation at Monks Hill.

Action:- Parish Clerk to review works schedule with Contractor to make good.

Meeting Closed 8.57pm

14. Date of Next Meeting Monday 7th October 2019

