



Kewstoke Parish Council

“Here to protect the Rural Character and Environment of the Village and to promote Kewstoke as a pleasant place to live”

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Chairman Councillor J.MacDonald

Minutes of the of the Kewstoke Parish Council meeting held on Tuesday 7th May 2024, which commenced at 7pm.

Present:- Cllrs, K.Harper, R.Adams, T.Morris.(Vice Chairman), J.MacDonald (Chairman), G.Vearncombe.T.Horry & N.Whyte .

In attendance

Parish Clerk

M.Hardwick

Public Participation

There were no members of the Public in attendance.

1.Opening of the meeting

The meeting opened at 7pm

2. Election of Chairman

Nominations were sought for Chairman for the year 2024/2025.

The name of Cllr MacDonald was proposed by Cllr Morris and seconded by Cllr Vearncombe.

There were no other nominations.

Cllr MacDonald was unanimously elected as Chairman of the Council for 2024/2025

3. Election of Vice Chairman

Nominations were sought for Vice Chairman for the year 2024/2025.

The name of Cllr Morris was proposed by Cllr MacDonald and seconded by Cllr Whyte.

There were no other nominations

Cllr Morris was unanimously elected as Vice Chairman of the Council for 2024/2025

4. Apologies for absence

N.Richards **Liaison Officer**

Cllr Cunningham

Cllr Jenkins

Unitary Members

Cllr Williams

Cllr Pilgrim

5. Election of Chairman of Planning

Nominations were sought for Chairman for the year 2024/2025.

The name of Cllr Adams was proposed by Cllr Morris and seconded by Cllr Whyte.

There were no other nominations

Cllr Adams was unanimously elected as Chairman of Planning for 2024/2025.

6. Election of Vice Chairman of Planning

It was agreed that it was not required for a position of Vice Chairman of Planning for 2024/2025.

7. Declaration of Interests

There were no declarations of Interest

8. Payment signatories

These were agreed as Cllr.Horry, Cllr.Adams & Cllr.Morris & Cllr Whyte and include Internet Banking Authorisation.

Proposed Cllr Morris

Seconded Cllr Vearncombe

Agreed unanimously

9. Register of Interests

The Clerk requested that all Councillors update the Councillors Register of Interests if required.

This would then be published on the Parish Website.

10. Nominations in respect of various Committees (see Appendix 1 2024-25)

Nominations were sought for members of various Committees as detailed in Appendix 1.

These were proposed and accepted unanimously.

Proposed Cllr Morris
Seconded Cllr Vearncombe

Agreed Unanimously

12. Adoption of the minutes of the Parish Council meeting of 2nd April 2024

Proposed Cllr Horry
Seconded Cllr Vearncombe

The Chairman called for a show of hands by the Councillors in attendance at the meeting on 2nd April 2024 to indicate their support for the adoption. This was indicated unanimously.

Agreed Unanimously

12. O/S Actions/Updates from previous meeting.

Deer Warning Signs

A request had been received for the Parish Council to provide warning signs relating to deer crossing Lower Norton Lane.

Cllr Vearncombe indicated that he had a spare sign and would make this available to the resident. A suitable location would then have to be identified.

Action: - [Cllr Vearncombe- ongoing](#)

Annual Playground Report

Cllr Morris reported that there was still some work to be completed although the recent inclement weather had delayed any work.

Action: - Cllr Morris & Cllr Vearncombe ongoing (2 O/s Items)

Signage Toilets & Crookes Lane Footpath

It was agreed that Cllr MacDonald would further progress obtaining signage relating to the fact that the Parish Council maintained both the above facilities.

Cllr Harper confirmed that existing signage had now been installed at the Toilet Block

It was proposed that a sign prepared by Cllr MacDonald be sited at the Footpath entrance on Crookes Lane indicating that the path was provided and maintained by the Parish Council.

Proposed Cllr Morris

Seconded Cllr Vearncome

Agreed by a Majority decision of 7-1

Action: - Cllr MacDonald- ongoing

Fence Crookes Lane Footpath

Cllr Morris reported that he and Cllr Adams had further inspected the fence and identified that at least 20 posts required reinforcement or replacement, albeit in their opinion they were not in a dangerous condition.

It was suggested that metal stakes were inserted and screwed to the posts initially to see if this resolved the issue.

It was agreed that two quotes would be obtained in respect of repairing the posts, possibly in stages dependant on cost.

It was noted that an amount had been included in the 2024/25 precept for part of this work.

Action: - Cllr Harper & Cllr Adams- Ongoing

Book Swap

Cllr MacDonald also raised the possibility of setting up a book swap facility in the Telephone Kiosk currently housing the defibrillator unit. Following some discussion it was agreed that this would be progressed noting some matters of detail needed to be agreed and resolved.

Action: - Cllr MacDonald ongoing

Cllr Pilgrim reported that she was still in the process of chasing North Somerset Council with a view to getting the Car Park opposite the South Sands Hotel locked overnight as had been previously agreed.

Cllr Morris reported further issues of anti social behaviour in the Bus Terminus Car Park and along Sand Road.

Action: - [Cllr Pilgrim - ongoing](#)

13. Police Beat Report

There was no Beat report available for April.

14. Unitary Members Report

There were no unitary members present.

16. Other Issues

Annual Parish Meeting

This was agreed to be held on 20th May in Village Hall. The Chairman and Planning Chairman were requested to prepare reports to present to the meeting.

Management of the Dunes

The Clerk reported that Natural England had proposed a meeting with The Parish Council and the Environment agency regarding the management of the Sea Buckthorn on the Dunes. It was agreed to go ahead with the meeting.

Action:- Parish Clerk

Parking Issues Crookes Lane

Cllr MacDonald reported that further issues had arisen during the month with inconsiderate parking adjacent to the Village Hall.

It had been agreed by the Village Hall Management Committee to ensure adequate parking for further events using the overflow car park.

The Clerk confirmed that he had contacted North Somerset Council regarding the Issue.

The Clerk confirmed that the Bus Company had not reported any issues.

D Day Celebrations

It was agreed that the Parish Council would not undertake any additional activities to celebrate D-Day other than to raise the Flag on the Village Green.

Action:- Cllr Morris.

Cllr Whyte confirmed that the Church was organising an event in the Church Hall to commemorate the D-Day landings.

Parish Engagement working Group

The clerk reported that an invite had been received from North Somerset Council with regards forming a working group to work towards strengthening the relationship with Town and Parish Councils. Details were requested to be sent to Cllr Horry.

Action: - Parish Clerk

17.Financial Update

Payments for April have been approved outside of this meeting to allow payment in the appropriate calendar month. See below.

Payments for Approval April 2024

Salaries & Reimbursements	£2,690.76
HM Revenue and Customs	£260.02
Weston Town Council	£308.88
K.Harper Reimburszements	£19.96
M.J.Isgar	£2,040.00
J.K.Gardening	£885.00
A&J MacDonald	£10.00
L.Biggs	£33.00
Total	£6,247.62

Additional Payments for April paid by DD

Water2Business	£40.50
Water2 Business	£93.00
British Gas	£24.28
EDF energy	£1,016.42
SSE	£34.46

Annual Review of Accounts

The Clerk made reference to a recent review of the annual accounts at a recent Policy & Finance Meeting.

Details of Income & expenditure against budget and payments and receipts for the year were circulated for review. These were confirmed as being scrutinised at the Policy & Finance meeting by Cllr. Morris.

Fixed Asset Register

The Fixed asset register including details of insurance cover by category of Asset was also circulated for review and proposed for acceptance by Cllr Morris Chairman of the Policy & Finance Committee.

Proposed Cllr Morris

Seconded Cllr MacDonald

Agreed Unanimously

Internal Auditor Terms of reference.

The Terms of Reference were reviewed and proposed for re-adoption.

Proposed Cllr Morris

Seconded Cllr MacDonald

Agreed Unanimously

18. Clerks Report

It was agreed to set up a working group to discuss the merits and practicalities of the Orderlies sorting items for recycling, and how this would then be collected.

Members of the working Group were agreed

Date of meeting 10th June 2024 Village Hall 7pm

Cllr Adams, Cllr Harper, Cllr Morris & the Clerk.

It was further agreed to set up a working group to respond to the request for additional information to support a previous request for a Public Place Protection Order

Members of the working Group were agreed

Cllr Adams, Cllr MacDonald, Cllr Morris & the Clerk.

Date of meeting 21st May 2024 Village Hall 7pm

It was further agreed to set up a working group to discuss the merits and practicalities of charging for Advertising on the Web Site.

Members of the working Group were agreed as members of the Media Committee including the Website administrator

Date of Meeting 24th June at the administrators residence 7.30pm.

18. Councillors Report

Cllr Vearncombe

Cllr Vearncombe referred to the perceived lack of feedback regarding the work on Kewstoke School and the temporary one way system.

Cllr Morris

Cllr Morris requested an update on the closing of the car parks in an attempt to prevent anti-social behaviour. As the Unitary Councillors were not present the Clerk was requested to contact them for an update.

Action: - Parish Clerk

Cllr Whyte

Cllr Whyte requested a donation towards raffle prizes in respect of the forthcoming "Kewfest", and confirmed that tickets were available from the Pink Shop for cash.

An amount of £500 was proposed by Cllr Morris

Proposed Cllr Morris

Seconded Cllr MacDonald

Agreed Unanimously

Cllr Horry

Cllr Horry made reference to the Local History Group which was originally going to be taken over by a representative of the Worle History Group. Unfortunately this has ceased to materialise and so far little interest has been shown by local residents to take on the role.

Cllr Adams

Cllr Adams requested the Clerk to contact North Somerset Council indicating his opposition to the widening of Sand Road with tarmac encroaching onto the grass verges.

Action: - Parish Clerk

Cllr Adams also referred to rubbish accumulating in bags at the side of the Mountain Bike site adjacent to the Toll Road. It was confirmed that Glendale would be picking up this rubbish.

Meeting closed at 8.35pm

19. Date of next meeting Monday 3rd June 2024.

